

# SWALLOWCLIFFE PARISH COUNCIL

Minutes of the **Extraordinary Meeting**  
held at Swallowcliffe Village Hall  
on **Thursday 18<sup>th</sup> July 2019** at 7.00pm



**Present:** Cllr S. Banas (Chairman)  
Cllr N. Cooke  
Cllr P. Willis  
Cllr L. Boothman

**In Attendance:** Simon Pritchard (Parish Clerk)

**Members of the Public:** 0

ITEM	
EX33	<b><u>Apologies for Absence:</u></b> Cllr Blundell – previous engagement.
EX34	<b><u>Declaration of Pecuniary Interests &amp; Dispensations:</u></b> None
EX35	<p><b><u>FINANCE:</u></b></p> <p><b>A <u>To approve payments:</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr Banas – Litter Pickers &amp; Expenses - £56.99</li> <li>2. Mr D. Norman – Website - £240.00</li> </ol> <p><b>B</b></p> <ol style="list-style-type: none"> <li>3. Mr S. Pritchard – Working from Home Allowance - £52.00</li> <li>4. Wiltshire Council – 20PMH contribution - £3,922.31</li> <li>5. Mr S. Pritchard – Stationery - £62.35</li> </ol> <p><b>The above payments were proposed for payment by Cllr Boothman, seconded by Cllr Willis and resolved unanimously.</b></p> <p><b><u>Bank reconciliation and spend against budget to date:</u></b> This had already been circulated to members before the meeting. There were no comments.</p>
EX36	<p><b><u>Planning and Tree Applications:</u></b></p> <ul style="list-style-type: none"> <li>• <b>19/03585/FUL</b> - Myrtle Hill, Rookery Lane, Swallowcliffe, Salisbury, SP3 5NU Extension and alterations to existing bungalow - <b>No Objection.</b></li> <li>• <b>19/06096/FUL</b> - Unit 2, Eastern Works, Sutton Mandeville, SP3 5NL Change of use of part of field from agricultural to open B8 storage – <b>Support subject to conditions.</b></li> </ul> <p><b>Conditions:</b></p> <ol style="list-style-type: none"> <li>1) <b>The planting should take place as soon as appropriately possible and be enforceable.</b></li> <li>2) <b>There should be a reasonable height limit on the goods stored (ie, 3 metres maximum) so that the tanks are not stored so as to obtrude above the proposed hedge line</b></li> <li>3) <b>If tanks are to be cleaned on the new site there should be appropriate drainage to ensure waste oil and chemicals do not pollute the environment</b></li> </ol>

	<ul style="list-style-type: none"> <li>• <b>19/06553/FUL</b> - Pump House, Swallowcliffe, Salisbury, Wiltshire, SP3 5PD</li> </ul> <p>Members agreed that a site visit was required for this application. Members would then give a response to the Clerk who will respond to Wiltshire Council on behalf of the Parish Council. It was also noted that the Village Design Statement should be checked to see if such a development is in line with the policies.</p>
<b>EX37</b>	<p><b><u>Horse and Rider warning signs on A30:</u></b></p> <p>The total cost of the signs is £750. CATG is willing to pay ½ the cost (£375), the other part needs to come from local Councils or individuals. Sutton Mandeville Parish Council are aware of a donation of £150.</p> <p><b>It was proposed by the Chairman to match fund with Sutton Mandeville Parish Council up to £100 and in the meantime seek further funding from individuals within the Parish, seconded Cllr Cooke and resolved unanimously.</b></p>
<b>EX38</b>	<p><b><u>Church green fingerpost refurbishment:</u></b></p> <p>A grant of £350 from Wiltshire Council has been agreed at the Area Board towards the cost.</p> <p><b>It was proposed by the Chairman to agree the spending of up to £500 on the fingerpost and to give delegated authority to the Clerk to make the payment, seconded by Cllr Boothman and resolved unanimously</b></p>
<b>EX39</b>	<p><b><u>AutoSpeedWatch Device:</u></b></p> <p>Members had a few concerns about buying the device as Wiltshire Police don't formally recognise any of the data the devices records and possibly the police may consider it incorrect to collect the data. Also, if the company goes out of business that devices would be useless. It was agreed to add the cost of a device to the capital projects list and review in a years' time.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p>
<b>EX40</b>	<p><b><u>Capital projects 2020/21 &amp; 2021/22:</u></b></p> <ul style="list-style-type: none"> <li>▪ Stiles and Gates (Cllr Willis is aware of other funding pots)</li> <li>▪ Emergency Plan equipment</li> <li>▪ Permanent SID</li> <li>▪ Newsletter</li> <li>▪ Village Gateways</li> <li>▪ Speed limit count down (paint on the road)</li> </ul> <p>It was agreed that the Chairman would bring back costing to the next meeting</p> <p style="text-align: right;"><b>Action – Cllr Banas</b></p>
<b>EX41</b>	<p><b><u>The Boundary Commission ward review:</u></b></p> <p>Members expressed concern that the Village would be taken away from the ribbon of Villages that it has historically worked with and placed in with Tisbury. The Chairman offered to draft the Councils response for review by members.</p> <p style="text-align: right;"><b>Action – Cllr Banas</b></p>

**EX42**

**Risk assessment 2019/20:**

The Chairman tabled an updated risk assessment and talked Members through the changes.

**It was proposed by Cllr Boothman to adopt the risk assessment, seconded by the Chairman and resolved unanimously.**

Signed Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

**Email:** Swallowcliffepc1@gmail.com

**New website:** [www.swallowcliffeparishcouncil.org.uk/](http://www.swallowcliffeparishcouncil.org.uk/)