


Swallowcliffe Parish Council Meeting

To all members of Swallowcliffe Parish Council, you are hereby summoned to attend a meeting of the Parish Council at 19:00 on Thursday 8th January 2026, in The Village Hall, Swallowcliffe for the transaction of the business shown on the agenda below.

29/12/2025



X 

Matthew Phillips

Parish Clerk and Responsible Financ...

Signed by: 9a31e0fa-4e19-4b94-bbee-272e6c7f98bf

Engagement with Residents / Members of the Public:

At the start of the meeting up to an hour is allowed for informal information exchange between anyone attending the meeting, this is done under the agenda items below before the formal part of the meeting.

Members of the Public are reminded that they have no right to speak within the formal part of the meeting.

Agenda

Before the start of the formal meeting, Councillors and Residents may wish to talk about matters effecting the Parish and matters relating to the Parish Council's portfolios

1. Wiltshire Councillor's Report – Cllr N. Najjar
2. The Village Hall Committee Representative - Cllr N. Osborne
3. Wiltshire Council: SW Area Board – Cllr A. Brockway
4. Environmental Initiatives – Ms L. Boothman
5. Footpaths / Rights of Way - Cllr A. Brockway
6. Highway Matters (including LHFIG) – Cllrs S. Banas & S. Taylor
7. Flood Warden – Mr B. Fitzpatrick
8. Parish Council Chairman's Report – Cllr S. Banas
9. Input from Councillors or Residents on any matters not covered above.

Formal meeting agenda

54. Apologies for Absence

To receive any apologies for absence.

55. Declarations of Pecuniary Interests & Dispensations

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

56. Adoption of Minutes

To adopt the minutes of last Parish Council meetings on:

- Thursday 9th October 2025 - Parish Council Meeting

57. Parish Council Finance

A. Payments to Authorise:

See separate payment Schedule.

B. Payments made since the last meeting:

To receive a list of payments made since the last meeting - see separate payment Schedule.

C. Bank Reconciliation and Spend Against Budget to Date:

To receive and note. Cllr N. Osborne to confirm and sign the bank reconciliation reports.

58. Local Planning or Tree Applications made to Wiltshire Council

To receive and comment on any new applications.

No new, unresolved applications received at the time the agenda was published; the parish council reserves the right to table any application received by the time of this meeting.

Summary of applications since previous Council Meeting:

A. [PL/2025/09188](#):

Prior approval Part 3 Class R: Agricultural buildings to a flexible commercial use Proposal: Proposed change of use of existing agricultural building to flexible commercial use falling within Class E of the use class order. <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000I15L3/pl202509188>

Withdrawn by applicant.

B. [PL/2025/07993](#):

T1 T2 Cedar - Fell to ground level. T3 Willow - Fell to ground level. T4 Silver Birch - Crown reduction by up to 3m all round to final height up to 8m. T5 Weeping Willow - Crown reduction to leave final height up to 7m and balanced spread. Remove longest laterals to reduce end-weight. T6 T7 Ash - Fell to ground level.

TANNERS BROOK, GIGANT STREET, SWALLOWCLIFFE, SALISBURY, SP3 5PF, 20 Nov 2025

Parish Council recommendation: No Objection

Wiltshire Council Decision: No Objection (decided on 12 Nov 2025)

C. [PL/2025/09065](#)

Notification of proposed works to trees in a conservation area

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000HtIMHIAZ/pl202509065>

Alfords, Swallowcliffe, Salisbury, SP3 5NX, 20 Nov 2025

Parish Council recommendation: No objection

Wiltshire Council Decision: No Objection (decided on 17 Dec 2025)

D. [PL/2025/04803](#)

Eucalyptus tree - Fell.

MIDDLEDEAN, SWALLOWCLIFFE, SALISBURY, SP3 5NY, 02 Jun 2025

Parish Council recommendation: No Objection

Wiltshire Council Decision: No Objection (decided on 03 Jul 2025)

59. SID Coverage – Rookery Lane

To discuss results of traffic survey on Rookery lane from 29/10/2025 to 13/11/2025 and decide upon further actions.

<i>Posted Speed Limit</i>	20
<i>Combined 85th%ile Speed</i>	28.03
<i>Total Vehicles</i>	8863
<i>% Exceeding PSL</i>	70.3%

	<i>A-B</i>	<i>B-A</i>	<i>Total</i>
<i>Total Vehicles by Direction</i>	4339	4524	8863
<i>5-day Average Speeds</i>	23.22	22.14	22.68
<i>7-day Average Speeds</i>	23.25	22.18	22.71

Criteria for action

No further action (85%ile)	20 mph to 24 mph
Considered for Community Speed Watch (85%ile)	24.1 mph to 38.9 mph
Police Enforcement (85%ile)	Over 39 mph

60. Defibrillator update

To receive update from Cllr Taylor.

To resolve actions.

61. Emergency planning update

To receive report.

62. AGAR and IT requirements

To discuss conclusions of AGAR and IT requirements subcommittee. Minutes from 25th November 2025 can be found on parish council's web site.

To decide upon any actions.

63. HR subcommittee report

To receive report from HR subcommittee.

64. Project to renovate stream area by Old Churchyard and phone box

To receive update from Community action group lead by Cllr Amanda Brockway.

To decide upon any actions.

65. Shaftesbury HWRC charges

To discuss council's approach to incoming charges to use Shaftesbury HWRC.

See Cllr N. Najjar's petition: <https://www.change.org/p/urge-wiltshire-council-to-negotiate-free-access-to-shaftesbury-recycling-centre?recruiter=1361123508>.

66. Future meeting dates 2026-27

To agree the 2026-27 meeting dates.

67. Budget and precept

To resolve on the 2026-27 budget.

To set the 2026-27 precept.

FYI the Council's total credit balances were as follows (not including uncashed cheques):

End November 2025: £10,031.33,

end November 2024: £8,914.01.