

# SWALLOWCLIFFE PARISH COUNCIL

Minutes of the meeting  
held at Swallowcliffe Village Hall  
on **Thursday 14<sup>th</sup> March 2019** at 7.00pm

**Present:** Cllr. S Banas (Chairman)  
Cllr. L Boothman  
Cllr. G Blundell



**In Attendance:** Simon Pritchard (Parish Clerk)

**Members of the Public:** 1

ITEM	
52	<b><u>Apologies for Absence:</u></b> Cllr. N Cooke and Cllr J. Green (clash of meetings) had both given their apologies.
53	<b><u>Declaration of Pecuniary Interests &amp; Dispensations:</u></b> None.
54	<b><u>Adoption of Minutes:</u></b>  ▪ <b>Thursday 10<sup>th</sup> January 2019 – Council Meeting</b>  <b>The minutes of the Council meeting on the 10<sup>th</sup> January 2019 were confirmed as accurate and proposed for adoption by Cllr Blundell, seconded by Cllr Boothman and resolved unanimously. The Chairman duly signed the minutes.</b>
55	<b><u>Wiltshire Councillor Jose Green's report:</u></b> Cllr Green could not attend the meeting and no report had been received.
56	<b><u>Parish Councillors' report:</u></b>  <b>A Chairman's report &amp; notices:</b> Cllr. S Banas <ul style="list-style-type: none"><li>The Chairman brought Members attention to the Tisbury Neighbourhood Plan. He had attended a meeting of Tisbury Parish Council to express concern over the access to Tisbury and the extra cars that will be on the road if Tisbury was to have more new housing.</li></ul> <b>B The Village Hall committee:</b> Cllr. G Blundell The Village Hall has £9,000 in the bank. They are still looking at improving the heating. Going to have a BBQ to raise further funds. Going to have all electrical equipment PAT tested very soon.  <b>C SW Wiltshire Council area board:</b> Cllr. S Banas <i>Members had been circulated the minutes</i> <ul style="list-style-type: none"><li>The Chairman regretted that he couldn't attend the next meeting on the 20<sup>th</sup> of March 2019, this meeting will be looking at local housing need and where the houses could be built.</li><li>The 30<sup>th</sup> of January was Steve Harris (Community Engagement Officer, Wiltshire Council) last meeting and he has now left his post.</li><li>Wiltshire Council has some money available for road improvements and has asked for the Parish Councils to put forwards projects. The Chairman has sent in a document for Swallowcliffe.</li></ul>

	<ul style="list-style-type: none"> <li>• The Area Board will have some grant money for SID funding again this year and for fingerpost repairs.</li> </ul> <p><b>D Footpaths, rights of way &amp; transport:</b></p> <ul style="list-style-type: none"> <li>• The Chairman has received a response from Francis Dineley with regards to keeping the permissive paths open on the downs, he would like to keep the paths open, but this could depend on if they are still going to receive a grant for doing so.</li> <li>• Cllr Blundell reported an increase in 'bagged-up' dog mess being left on the public footpath next to his house - What can be done to stop this? He will approach the Royal Oak regarding people staying there overnight with a dog.</li> </ul> <p><b>E Highways (Inc Parish Steward):</b> Cllr. S Banas</p> <ul style="list-style-type: none"> <li>• The SID has had to be returned to the manufacturers as the solar panel lead was loose.</li> <li>• There have been no objections received by Wiltshire Council to the 20mph scheme, the final cost looks set to be £4,029.00 per the latest Wiltshire Council estimate.</li> <li>• The recurring flooding on the A30 is very concerning. It has been reported, the drains get emptied and then block again very quickly.</li> </ul> <p><b>F Local planning &amp; development:</b> Cllr. G Blundell</p> <ul style="list-style-type: none"> <li>• It has been confirmed that the solar farm at the Manor has not had the required hedgerow planting done, the landowner has said this will be undertaken by the end of this month.</li> <li>• The Tisbury Neighbourhood Plan is going for an extra 100 homes, this will create a lot more traffic. Parking in Tisbury centre has also been looked at but there is no golden solution.</li> <li>• Members should take the time to investigate the current community-led housing effort in the area.</li> </ul> <p><b>G Council finance:</b> Cllr. G Blundell</p> <ul style="list-style-type: none"> <li>• The Council could consider costing up another SID.</li> </ul> <p><b>H South-west Wiltshire Community Safety Group:</b> Cllr. N Cooke</p> <ul style="list-style-type: none"> <li>• Cllr. Cooke was not available due to being on holiday having sent his apologies.</li> <li>• The Clerk presented the Council with a hundred neighbourhood watch stickers that he was asked to obtain.</li> </ul> <p><b>I Flood warden / Emergency planning:</b> Cllr. L Boothman &amp; Mr. B Fitzpatrick</p> <ul style="list-style-type: none"> <li>• Emergency plan has been revisited again, still not finalised.</li> <li>• There have been no floods this winter that have required any action.</li> </ul> <p><b>J Parish Council Website:</b> The Clerk &amp; Cllr Banas</p> <ul style="list-style-type: none"> <li>• There is a delay in getting a new website up and running as it must comply with the new accessibility regulations. Further work to the original website (that the council is taking a copy of) needs to take place before the copy is made. This should be done by the summer.</li> </ul>
57	<p><b><u>FINANCE:</u></b></p> <p><b>A <u>To approve payments:</u></b></p> <ol style="list-style-type: none"> <li>1. Clerks annual expenses 2018 - £16.85</li> <li>2. PC Repair - £60.00</li> </ol> <p><b>Cllr Boothman proposed that all the payments were made, this was seconded by the Chairman and resolved unanimously.</b></p>

	<p><b>B <u>Bank reconciliation and spend against budget to date:</u></b>  This had been circulated to members ahead of the meeting. Cllr Blundell expressed his satisfaction with how the information is now presented.  The Chairman circulated a 3-year spending forecast.</p>
<p><b>58</b></p> <p><b>A</b></p> <p><b>B</b></p>	<p><b><u>Planning and Tree Applications:</u></b></p> <ul style="list-style-type: none"> <li>• Application Ref: <b>19/02310/TCA</b> for Work to Trees in a Cons Area</li> <li>• Proposal: Various works to trees as detailed in Tree Survey plus  Fell tree number 1134 - Ash tree  Crown raise all the large Conifers on the site to give 1m clearance above ground to prevent layering  Fell the newly planted Cedar on the eastern side of the drive.  Fell the Liquid amber on the western side of the drive  Clear unrecorded small trees south of the property. This does not include the taller Conifers, only the over grown area of small trees only visible from within the site</li> <li>• At: Tanners Brook, Gigant Street, Swallowcliffe, Salisbury, Wiltshire, SP3 5PF</li> <li>• Parish Council response: <b>No Objection</b></li> </ul> <p><b>To Confirm process for applications that are not received at a meeting:</b></p> <ul style="list-style-type: none"> <li>• The Clerk will email the application to each member, with a clear deadline for response (this will be around a week earlier than the Wiltshire Council deadline).</li> <li>• Every Member to respond to the email.</li> <li>• Members will be asked to indicate if they are happy for the planning app to be dealt with under the Clerks delegated powers or if they would like an extra council meeting to be called. Members can also indicate that they would like a site visit to be held before making this decision.</li> <li>• Members should indicate to the Clerk if they <u>Support</u>, have <u>No Objection</u>, an <u>Objection</u> or have <u>No Comment</u> to the application.</li> <li>• If a Member requests a formal meeting the Clerk will arrange this.</li> <li>• If the Clerk receives significant public interest in the application, then he will consult the Chairman about calling an extra meeting.</li> <li>• If the majority of members are in agreeance the Clerk will respond to the application on behalf of the Council.</li> </ul>
<p><b>59</b></p>	<p><b><u>Annual Parish Meeting:</u></b>  The agenda was agreed as per last year with the one change of the minutes of the year's before meeting not needing to be adopted.</p>
<p><b>60</b></p>	<p><b><u>New Noticeboard (west End):</u></b>  The Council had received a quote from local craftsman, Mr M. Cullimore for £840 for a new oak noticeboard, this is better value for money than one that can be bought from national companies and carries no VAT  <b>It was proposed by Cllr Boothman to accept the quote for £840.00 and to give delegated authority to the Clerk to make the appropriate payments within the budget, seconded by the Chairman and resolved unanimously.</b></p>
<p><b>61</b></p>	<p><b><u>Travel &amp; Parking allowance:</u></b>  It was agreed to increase the mileage allowance up from 10p per mile, to 25p per mile. It was agreed that any trips over 150 miles must be authorised by the council beforehand.</p>

<b>62</b>	<p><b><u>2019/ 2020 Meeting dates:</u></b></p> <p><b>Parish Council meeting dates agreed as...</b></p> <ul style="list-style-type: none"> <li>• <b>Thursday 16<sup>th</sup> May 2019</b> (Annual Meeting (date already agreed))</li> <li>• <b>Thursday 4<sup>th</sup> July 2019</b></li> <li>• <b>Thursday 10<sup>th</sup> October 2019</b></li> <li>• <b>Thursday 9<sup>th</sup> January 2020</b></li> <li>• <b>Thursday 12<sup>th</sup> March 2020</b></li> <li>• <b>Thursday 14<sup>th</sup> May 2020</b> (Annual Meeting)</li> </ul> <p><b>Annual Parish Meeting date agreed as...</b></p> <ul style="list-style-type: none"> <li>• <b>Thursday 2<sup>nd</sup> April 2020</b></li> </ul>
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Meeting Closed at 20:39

Signed Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

**Email:** Swallowcliffepc1@gmail.com

**Website:** <http://www.southwilts.com/site/swallowcliffe-parish-council-news>

Next Parish Council Meeting: Thursday 7:00pm 16<sup>th</sup> May 2019 (Annual Meeting)

**Annual Parish Meeting: 7:30 pm Thursday 11<sup>th</sup> April 2019**