

Swallowcliffe Parish Council



To: All Members of Swallowcliffe Parish Council.
You are hereby summoned to attend a meeting of the Parish Council
On: **Thursday 17th October 2024** commencing at **7:00pm**
in **The Village Hall, Swallowcliffe.**

For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard PSLCC - Parish Clerk & RFO

Engagement with Residents / Members of the Public:

At the start of the meeting at least an hour is allowed for informal information exchange between anyone attending the meeting, this is done under the agenda items below before the formal part of the meeting.

Members of the Public are reminded that they have no right to speak within the formal part of the meeting.

~ Agenda ~

Before the start of the formal meeting, Councillors and Residents may wish to talk about matters effecting the Parish and matters relating to the Parish Council's portfolios

- a) Wiltshire Councillor's Report** - Cllr N. Najjar
- b) The Village Hall Committee Representative** - Cllr N. Osborne
- c) Wiltshire Council: SW Area Board** - Cllr Banas
- d) Environmental Initiatives** - Ms L. Boothman
- e) Footpaths / Rights of Way** - Cllr A. Brockway
- f) Highway Matters (inc LHFIG)** - Cllr S. Banas
- g) Village Maintenance** - Cllr N. Cooke
- h) Flood Warden** - Mr B. Fitzpatrick
- i) Parish Council Chairman's Report** - Cllr S. Banas
- j) Input from Councillors / Residents on any matters not covered above**

~ Formal Meeting ~

34. Apologies for Absence:

To receive any apologies for absence

35. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

36. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting on **Wednesday 10th July 2024**

37. Co-option of a New Council Member:

The Parish Council has one vacancy for a Parish Council Member.

A. Interview of Candidates:

Candidates will be invited to make a statement and answer questions from Councillors.

B. Election of New Member of the Parish Council:

For a candidate to be valid they need to be proposed and seconded by two Members of the Council. To be co-opted they need to receive a majority vote.

C. Declaration of Acceptance of Office:

The successful candidate to sign their declaration of office and join the Council for the rest of the meeting.

38. Local Planning or Tree Applications made to Wiltshire Council:

To receive and comment on any recent applications

NB: None received at the time the agenda was published; the council reserves the right to table any application received after this time at this meeting.

39. Post-box at Little Orchard:

The homeowners at Little Orchard have formally requested to Royal Mail that the post-box be moved from their land at the front of their property. As a holding position, when the Clerk was approach by Royal Mail for comment the response returned was that the Parish Council would likely object to the loss of a post-box in the centre of the Village, so it should be relocated, not removed entirely. The latest from Royal Mail is that now they have established that the land in question is under the control of Wiltshire Council Highways, they do not have to remove the box, and so they are not going to.

To resolved on any further action required by the Parish Council.

40. Village Speed Indicator Devices (SID):

To resolve on the arrangements and costs for mounting the new SID

41. Village Hall Land Registration:

A verbal update on the progress with registering the freehold of the Village Hall with HMRC Land Registry.

42. Parish Council Finance:

A. Payments to Authorise:

To authorise the following payments:

- i. DSM PC – Printer ink / Use - £25.00
- ii. Cllr S. Banas – Printer Ink - £24.99
- iii. Cllr S. Banas – Generator Fuel - £24.85

B. Payments made since the last meeting:

To receive a list of payments made since the last meeting.

C. Grant request from Village Hall:

To resolve on a grant request from the Village Hall for £300 towards a new fire door.

D. Bank Reconciliation, Payments and Spend Against Budget to Date:

To receive and note. Cllr N. Osborne to confirm and sign the bank rec.

43. Projects for 2025/26:

Members are invited to suggest costed projects for the 2025/26 municipal year. Final budget to be agreed in January 2025