

SWALLOWCLIFFE PARISH COUNCIL  
Minutes of the meeting  
held at Swallowcliffe Village Hall  
on **Thursday 10<sup>th</sup> January 2019** at 7.00pm



**Present:** Cllr. S Banas (Chairman)  
Cllr. L Boothman  
Cllr. G Blundell  
Cllr. N Cooke

**In Attendance:** Simon Pritchard (Parish Clerk)

**Members of the Public:** 2

**Public participation:** One of the Members of the Public informed the Council that he felt the Council was "Magnificent" and he wished all the Members a happy new year.

ITEM	
43	<p><b><u>Apologies for Absence:</u></b> None.</p>
44	<p><b><u>Declaration of Pecuniary Interests &amp; Dispensations:</u></b> None. (All Members have already been granted a dispensation for matters relating to the precept (Item 51))</p>
45	<p><b><u>Adoption of Minutes:</u></b></p> <ul style="list-style-type: none"> <li>▪ <b>Thursday 27<sup>th</sup> September 2018 – Council Meeting</b></li> <li>▪ <b>Wednesday 5<sup>th</sup> December 2018 – HR Panel</b> (Confidential minutes)</li> </ul> <p><b>The minutes of the Council meeting on the 27<sup>th</sup> September 2018 were confirmed as accurate and proposed for adoption by Cllr Boothman this was seconded by Cllr Blundell and resolved unanimously. The Chairman duly signed the minutes.</b></p> <p><b>The minutes of the HR Panel meeting on the 5<sup>th</sup> December 2018 were confirmed as accurate and proposed for adoption by Cllr Blundell this was seconded by Cllr Cooke and resolved unanimously. The Chairman duly signed the minutes.</b></p>
46	<p><b><u>Wiltshire Councillor Jose Green's report:</u></b> Cllr Green had not attended the meeting but had emailed a report (attached to the minutes in full).</p>
47	<p><b><u>Parish Councillors' report:</u></b></p> <p><b>A Chairman's report &amp; notices:</b> Cllr. S Banas</p> <ul style="list-style-type: none"> <li>• Has been spending a lot of time on the SID installation and 20 mph limit planning.</li> <li>• A few residents have expressed an interest in the vacant Council seat.</li> </ul> <p><b>B The Village Hall committee:</b> Cllr. G Blundell The village hall has about £9,000 in the bank. They have been looking at improving the heating.</p> <p><b>C SW Wiltshire Council area board:</b> Cllr. S Banas <i>Members had been circulated the minutes</i></p> <ul style="list-style-type: none"> <li>• Cllr Banas regretted that he couldn't attend the next meeting on the 30<sup>th</sup> Jan 2019 and hoped someone else would be able to.</li> </ul>

	<ul style="list-style-type: none"> <li>At the last meeting on Nov 21<sup>st</sup> Cllr Banas had attend with the other two main members of the speed group working party to hear from other parishes about their experiences of getting the traffic to slow down.</li> </ul> <p><b>D Footpaths, rights of way &amp; transport:</b></p> <ul style="list-style-type: none"> <li>The Chairman has been informed that SWAL 2 has a difficult stile to cross and will investigate. Also, that SWAL15 &amp; 16 there is a padlocked gate that should not be so.</li> <li>The Chairman has sent a letter to the landowner of the permissive path on the downs to see if the Council can be of any help in keeping the path open.</li> </ul> <p><b>E Highways (Inc Parish Steward):</b> Cllr. S Banas</p> <ul style="list-style-type: none"> <li>The first lot of data has been downloaded from the new SID from the West End, this was tabled. It shows movement of around 300 vehicles per day.</li> <li>Need to explore the setting up of more locations for the SID, will form a working group to agree location and find move volunteers to move the SID around.</li> <li>20MPH limit: The total cost of the project look set to cost less than was first estimated, this should allow for a reduction in the precept / council tax a year earlier than expected.</li> </ul> <p><b>F Local planning &amp; development:</b> Cllr. G Blundell</p> <ul style="list-style-type: none"> <li>Wiltshire Council are reviewing their 5-year plan, they need to find space for a lot more housing but are concentrating on the towns. Tisbury will have to increase the number of homes its allocation in its Neighbourhood Plan. This will have the effect of increasing traffic through the village.</li> <li>It was reported at a meeting earlier in the year by a member of the public, that the Manor solar panels may not be being built in accordance with the planning permission. On the face of it seem that the hedge that was part of the permission has not been planted. The Council agreed to take on the complaint as coming formally from the Parish Council to Wiltshire Council, a case file has been opened by Wiltshire Council and they will investigate.</li> <li>Cllr Blundell has continued to keep a check on Springhead (House), no further deterioration at this time. The Council has already reported the condition of the house to Wiltshire Council who have inspected the outside and have confirmed that they will not at this time take any enforcement action.</li> </ul> <p><b>G Council finance:</b> Cllr. G Blundell</p> <p><b>H South-west Wiltshire Community Safety Group:</b> Cllr. N Cooke Last meeting already reported on, next meeting not until Wed 13<sup>th</sup> Feb 2018</p> <p><b>I Flood warden / Emergency planning:</b> Cllr. L Boothman &amp; Mr. B Fitzpatrick</p> <ul style="list-style-type: none"> <li>Emergency plan has now been redrafted , now slimmed down and fit for purpose. Still need to make a few changes and confirm the people named in it are happy to be a part of the plan.</li> </ul> <p>Members thanked Cllr Boothman for all her hard work on the plan</p> <ul style="list-style-type: none"> <li>Cllr Boothman questioned why the mileage rate for travel claims was set at 10p per mile when the national rate was 45p per mile. Member agreed that it could be reviewed, the Clerk confirmed that he would put it on the next agenda</li> </ul> <p style="text-align: right;"><b>Action – The Clerk</b></p>
48	<p><b><u>FINANCE:</u></b></p> <p><b>A <u>To approve payments:</u></b></p> <ol style="list-style-type: none"> <li>Annual salary – S. Pritchard- £1071.33</li> <li>Annual PAYE - HMRC - £267.80</li> <li>Working from home allowance – S. Pritchard - £52.00</li> </ol>

	<p>4. SID mounting expenses – Cllr Banas - £101.33 5. Litter pickers – Cllr Banas - £20.00</p> <p><b>Cllr Blundell proposed that all the payments were made, this was seconded by the Chairman and resolved unanimously.</b></p> <p><b>B <u>Bank reconciliation and spend against budget to date:</u></b> This had been circulated to members ahead of the meeting.</p>
49	<p><b><u>Planning and Tree Applications:</u></b> <i>None received by the time of the meeting.</i></p>
50	<p><b><u>Parish Council Website:</u></b> <b>It was proposed by Cllr Boothman to accept a quote for £240 to build the Council a new website and pay the cost of £120 to have it hosted for two years, seconded by Cllr Cooke and resolved unanimously.</b></p>
51	<p><b><u>Parish Precept 2019 / 2020:</u></b> The Clerk had circulated a draft budget to Members, the Chairman put forward a revised budget that would see a cut in the Parish precept of 5.5%. The Clerk confirmed that as the Responsible Finance Officer, he was content the suggested amendment. <b>It was proposed by Cllr Boothman to set the precept at £6,293.00 for the municipal year 2019/20, seconded by the Chairman and resolved unanimously.</b></p> <p style="text-align: right;"><b>Action – The Clerk</b></p>

Meeting Closed at 20:34

Signed Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

**Email:** Swallowcliffepc1@gmail.com

**Website:** <http://www.southwilts.com/site/swallowcliffe-parish-council-news>

*(New website / address coming soon!)*

Next Parish Council Meeting: Thursday 14<sup>th</sup> March 2019

**Annual Parish Meeting: Thursday 11<sup>th</sup> April 2019**