



To: All Members of Swallowcliffe Parish Council.

You are hereby summoned to attend a meeting of the Parish Council

On: **Thursday 13th October 2022** commencing at **7:00pm** in **The Village Hall**

For the transaction of the business shown on the agenda below.

Signed:

Simon Pritchard PSLCC - Parish Clerk & RFO

Engagement with Residents / Members of the Public:

At the start of the meeting at least an hour is allowed for informal information exchange between anyone attending the meeting, this is done under agenda items **a** to **n**.

Members of the Public are reminded that they have no right to speak within the formal part of the meeting.

~ Agenda ~

Before the start of the formal meeting, Councillors and Residents may wish to talk about matters effecting the Parish and matters relating to the Parish Council's portfolios

- a) **The Village Hall Committee Representative** - Mr Blundell
- b) **SW Wiltshire Council Area Board** - Cllr Banas
- c) **Environmental Initiatives** - Ms Boothman
- d) **Footpaths / Rights of Way** - Cllr Willis
- e) **Highway Matters** (inc LHFIG) - Cllr Banas
- f) **Heritage and Cultural Landscape** (includes AONB) - Mrs Osborne
- g) **South-West Wiltshire Community Safety Group** - Cllr Banas
- h) **Local Planning & Development** - Vacant
- i) **Flood Warden** - Mr Fitzpatrick
- j) **Emergency Planning**
- k) **Litter Management** - Ms Boothman
- l) **Wiltshire Councillor's Report** - Cllr Najjar
- m) **Parish Council Chairman's Report**
- n) **Input from Councillors / Residents on any matters not covered above**

~ Formal Meeting ~

27. Apologies for Absence:

To receive any apologies for absence

28. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

29. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting on **Thursday 21st July 2022**

30. Planning & Tree Applications:

To receive and resolve upon the Parish Council's response to any local tree & planning applications made to Wiltshire Council:

None received at the time of publishing the agenda.

~ The Council reserves the right to consider any applications received by the day of this meeting but not listed above ~

31. Parish Council Finance:**A. Payments to Authorise:**

- a) D'fib Battery - S. Pritchard - £204.00

B. Bank Reconciliation, Payments and Spend Against Budget to Date:

To receive and note. Chairman to sign bank rec.

C. Grant Requests:

1. Wiltshire St John Ambulance's

32. Co-option of a New Council Member:

The Parish Council has two vacancies for a Parish Council Members. Residents interested in applying for co-option should download the form from the Parish Council website and email / sent it to the Parish Clerk by Tuesday 11th October 2022 (midday).

A. Interview of Candidates:

Candidates will be invited to make a statement and answer questions from Councillors.

B. Election of New Member(s) of the Parish Council:

For a candidate to be valid they need to be proposed and seconded by two Members of the Council. To win they need to receive a majority vote.

C. Declaration of Acceptance of Office:

The successful candidate(s) to sign their declaration of office and join the Council for the rest of the meeting.

33. Change of Parish Clerk & RFO:

The current Parish Clerk has given notice of resignation.

- a) **To receive and acknowledge the Clerk's resignation.**
- b) **To agree on the timetable of events, advertising, hours & pay, interview panel etc..**

34. Environmental Initiatives:

- a) **To consider spending £175 on a Wiltshire Wildlife verbal, walkthrough survey of the Village.**
- b) **To consider supporting a roadside wildflower growing project in the Village and agreeing any budget.**

35. Projects for 2023 / 2024:

Members are invited to suggest **costed** projects for the 2023/24 municipal year. Final budget to be agreed in January 2023.



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