



To: All Members of Swallowcliffe Parish Council.

You are hereby summoned to attend a meeting of the Parish Council

On: **Thursday 21<sup>st</sup> July 2022** commencing at **7:00pm** in **The Village Hall**

For the transaction of the business shown on the agenda below.

Signed:

Simon Pritchard PSLCC - Parish Clerk & RFO

## **Engagement with Residents / Members of the Public:**

At the start of the meeting at least an hour is allowed for informal information exchange between anyone attending the meeting, this is done under agenda items **a** to **o**.

Members of the Public are reminded that they have no right to speak within the formal part of the meeting.

## ~ Agenda ~

Before the start of the formal meeting, Councillors and Residents may wish to talk about matters effecting the Parish and matters relating to the Parish Council's portfolios

- a) **The Village Hall Committee Representative** - Cllr Blundell
- b) **SW Wiltshire Council Area Board** - Cllr Banas
- c) **Climate Change** - Vacant
- d) **Footpaths / Rights of Way** - Cllr Willis
- e) **Highway Matters** (inc CATG) - Cllr Banas
- f) **Heritage and Cultural Landscape** (includes AONB) - Mrs Osborne
- g) **South-West Wiltshire Community Safety Group** - Cllr Banas
- h) **Local Planning & Development** - Cllr Blundell
- i) **Flood Warden** - Mr Fitzpatrick
- j) **Emergency Team**
- k) **Litter Management** - Ms Boothman
- l) **Wiltshire Councillor's Report** - Cllr Najjar
- m) **Parish Council Chairman's Report**
- n) **Input from Councillors / Residents on any matters not covered above**
- o) **The Phone Box** - Cllr Willis

## ~ Formal Meeting ~

### **21. Apologies for Absence:**

To receive any Apologies for Absence

### **22. Declarations of Pecuniary Interests & Dispensations:**

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

### **23. Adoption of Minutes:**

To adopt the minutes of last Parish Council meeting on **Thursday 12<sup>th</sup> May 2022** (Annual meeting)

### **24. Planning & Tree Applications:**

To receive and resolve upon the Parish Council's response to any local tree & planning applications made to Wiltshire Council:

*None received at the time of publishing the agenda.*

**~ The Council reserves the right to consider any applications received by the day of this meeting but not listed above ~**

### **25. Parish Council Finance:**

#### **A. Payments to Authorise:**

- a) Community First - Insurance Underpayment - £5.28
- b) S. Pritchard - WFHA - £52.00
- c) Donhead St Mary PC - Clerk's software (1/2 cost) - £40.00
- d) Mrs C. Willis - Jubilee Celebrations - £225.95
- e) Mrs J. Fitzpatrick - Jubilee Celebrations - £101.31
- f) Mrs S. Banas - Jubilee Celebrations - £109.70

#### **B. Bank Reconciliation, Payments and Spend Against Budget to Date:**

To receive and note. Chairman to sign bank rec.

#### **C. Donation Requests:**

To resolve on requests for donations received by the Council.

- 1. Wiltshire Search & Rescue - [www.wilsar.org.uk](http://www.wilsar.org.uk)
- 2. Wiltshire Citizens Advice - [www.citizensadvicewiltshire.org.uk](http://www.citizensadvicewiltshire.org.uk)
- 3. The Wiltshire Bobby Van Trust - [www.wiltshirebobbyvan.org.uk](http://www.wiltshirebobbyvan.org.uk)

### **26. Portfolio Updates:**

To consider making changes to the portfolios and appointing people to them.