



This meeting was held in the Village Hall, Swallowcliffe
7:30pm Start

The meeting was attended by 27 people including all five members of the Parish Council.

Also in attendance was the Wilshire Councillor for the Parish, Nabil Najjar and the Parish Clerk

The meeting was Chaired by Mr Stephen Banas as the Chairman of the Parish Council.

Included in this report:

- o The Meeting Agenda (That lists the speakers)
- o Slides Used During the Meeting
- o Written Reports Submitted

Swallowcliffe Annual Parish Meeting 2022

Swallowcliffe Annual Parish Meeting

Thursday, April 21, 2022

7:30PM in The Village Hall

All parishioners are hereby invited to attend the
Annual Meeting of Village Residents

Agenda

- I. **Welcome & Introduction by Steve Banas:**
- II. **To Receive the Minutes of 2021 Annual Parish Meeting:**
- III. **Wiltshire Council Report by Cllr Nabil Najjar:**
- IV. **Parish Council Reports:**
 - Chairman's Report: Overview of PC Year – Steve Banas
 - Footpaths and Rights of Way – Patrick Willis
 - Phone Box - Patrick Willis
 - Heritage & Cultural Landscape – Helen Osborne
 - Village Emergency Planning – Helen Osborne & Nigel Cooke
 - Jubilee Plans – Shirley Banas
 - Village Highways – Steve Banas
 - Local Planning & Development – Gerry Blundell
- V. **The Village Hall AGM Chaired by Gerry Blundell**
- VI. **Reports / Updates from Local Organizations:**
 - St. Peter's Church – Patrick Willis
 - Sewing Club – Judy Fitzpatrick
 - Almshouse Trustees- Fee Carless
 - Any others...
- VII. **Open Forum**

Residents are invited to talk about any matter affecting the Parish

Stephen Banas
Parish Council Chairman

Slides used for Annual Meeting:

Meeting Purpose

- Normally held yearly
 - To report on the activities of the village and Parish Council
 - Obtain feedback from the community
 - Receive minutes from last Annual Meeting

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The Chairman welcomed everyone to the meeting.

The Annual Parish Meeting report from 2021 was duly adopted

Wiltshire County Councillor Report

- Update from Nabil Najjar

Wiltshire Council



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Since being elected in May 2021 Cllr Najjar top three priorities have been:

- Speeding
- Investment in the Chalke Valley
- Broadband Improvements

He has:

- Set up a speed group
- Secured investment for different projects
- Made good progress on faster speed roll out

He has also helped secured extra funding for the AONB

Overview of the PC Year

Steve Banas



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Parish Council Website:

Do take a look (www.swallowcliffeparishcouncil.org.uk)

Parish Council Team

Name	Role	Responsibilities
Stephen Banas	Councillor	PC Chairman, Highways, Defibrillator, HR Rep for: SWW Area Board, CATG, Safety Group
Gerry Blundell	Councillor	Planning & Development Village Hall Committee Chair
Helen Osborne	Councillor	Emergency Planning, Heritage & Cultural Landscape, Rep for AONB
Patrick Willis	Councillor	Footpaths and Rights of Way
Nigel Cooke	Councillor	Emergency Planning, HR
Simon Pritchard	Parish Council Clerk	Administration, Compliance, PC Website

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Parish Council Team (cont)

Name	Role	Responsibilities
Lu Boothman	Litter Management	Litter Picks
Barry Fitzpatrick	Flood Warden	Flood Warden and Emergency Team Member
Nabil Najjar	Wiltshire County Councillor	Fovant and Chalke Valley Division Vice Chair SWW Area Board Various WC committee roles, incl Planning

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Active Village Communications Group

Name	Responsibilities
Stephen Banas	Chair
Susie Blundell	WhatsApp Group, Newcomer Welcome Pack
Claire Bourne	Swallowcliffe Community Facebook Group
Graham Ewer	Swallowcliffe Newsletter
Barry Fitzpatrick	Village Facebook, Swallowcliffe Village Website
Caroline Willis	Village Email Group



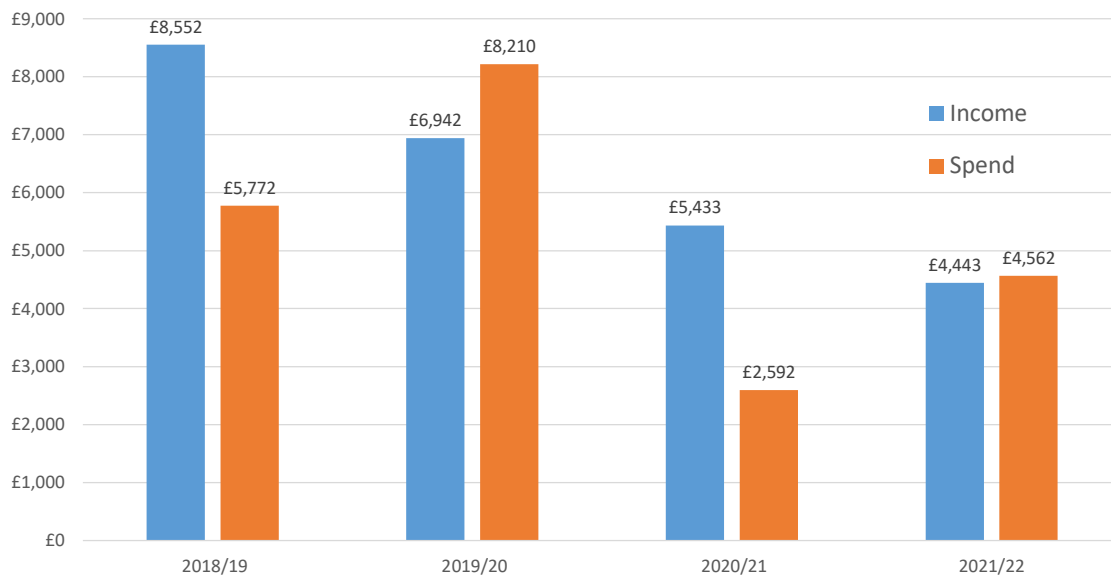
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2021/22 Financials - Grants

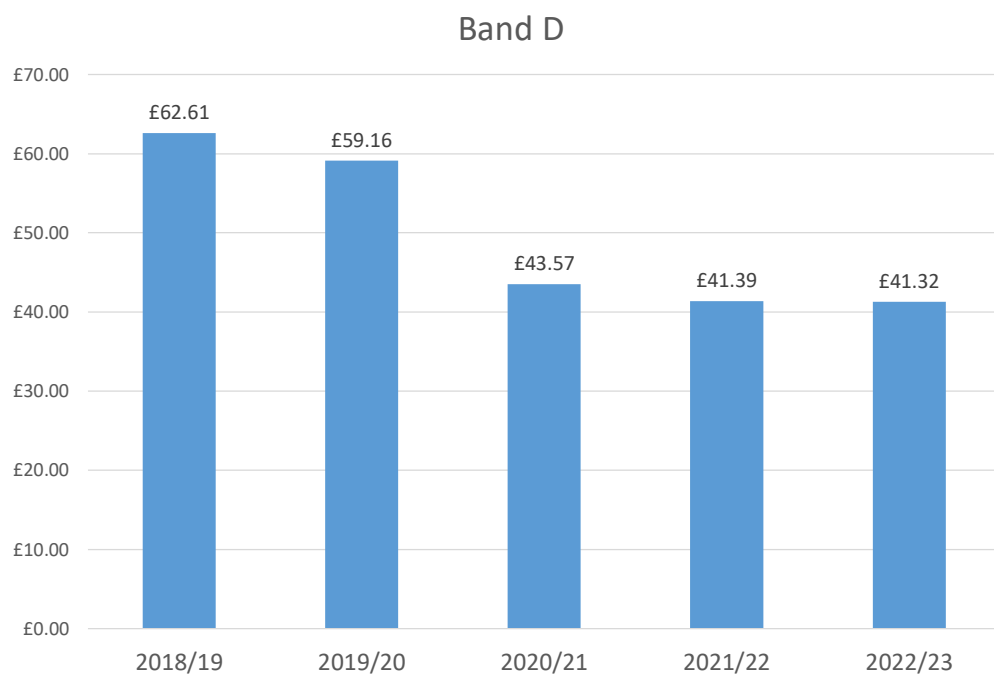
- £3,403 in grants from Wiltshire Council
 - £610 – “Not suitable for HGVs” signage on Barbers Lane
 - £2,373 - Village gates on Common Lane
 - £420 - Footpath gates

2021/22 Financials (cont)

Income v Expenditure



Resident Council Tax Contribution



Village Defibrillator

- Monitored regularly - Registered with Ambulance Service
- Periodic Maintenance Required
 - Pads (2 years)
 - New battery (4 – 5 years)
 - Funds reserved each year



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The Chairman reported that he was aware that some residents would like defibrillator training, but this was proving hard to come by and to be rather expensive – but will keep looking.

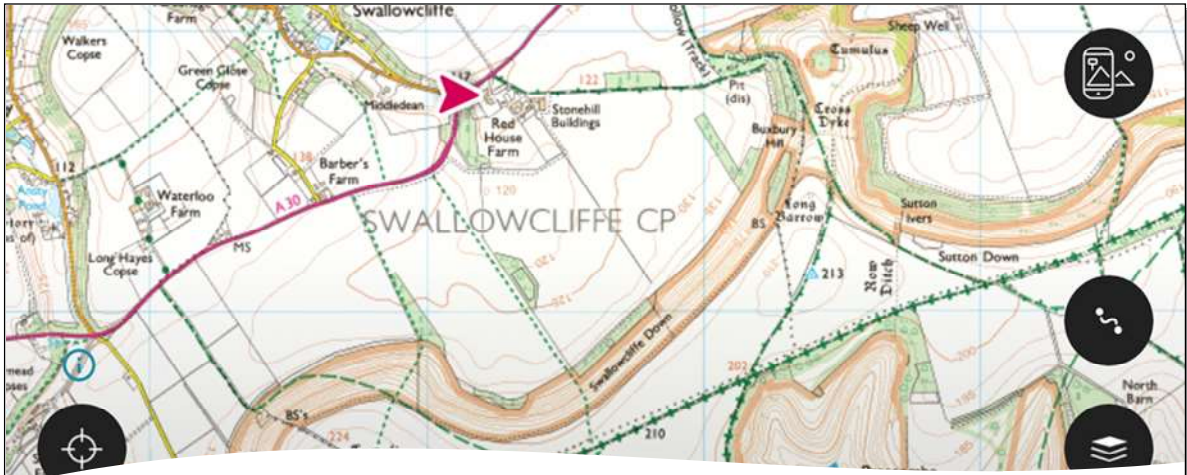
Big thank you to all who attended the last litter pick!



Village Litter Management (Lu Boothman)

- Keeping Swallowcliffe tidy is important & litter clearance by individuals over the past year has kept our village looking great
- 2 litter picks during the last year
- MANY thanks to all those people – your efforts are noticed and much appreciated!
- Please keep clearing, safely – every little helps!
- Thank you all.

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Footpaths and Rights of Way

(Patrick Willis)

Footpaths

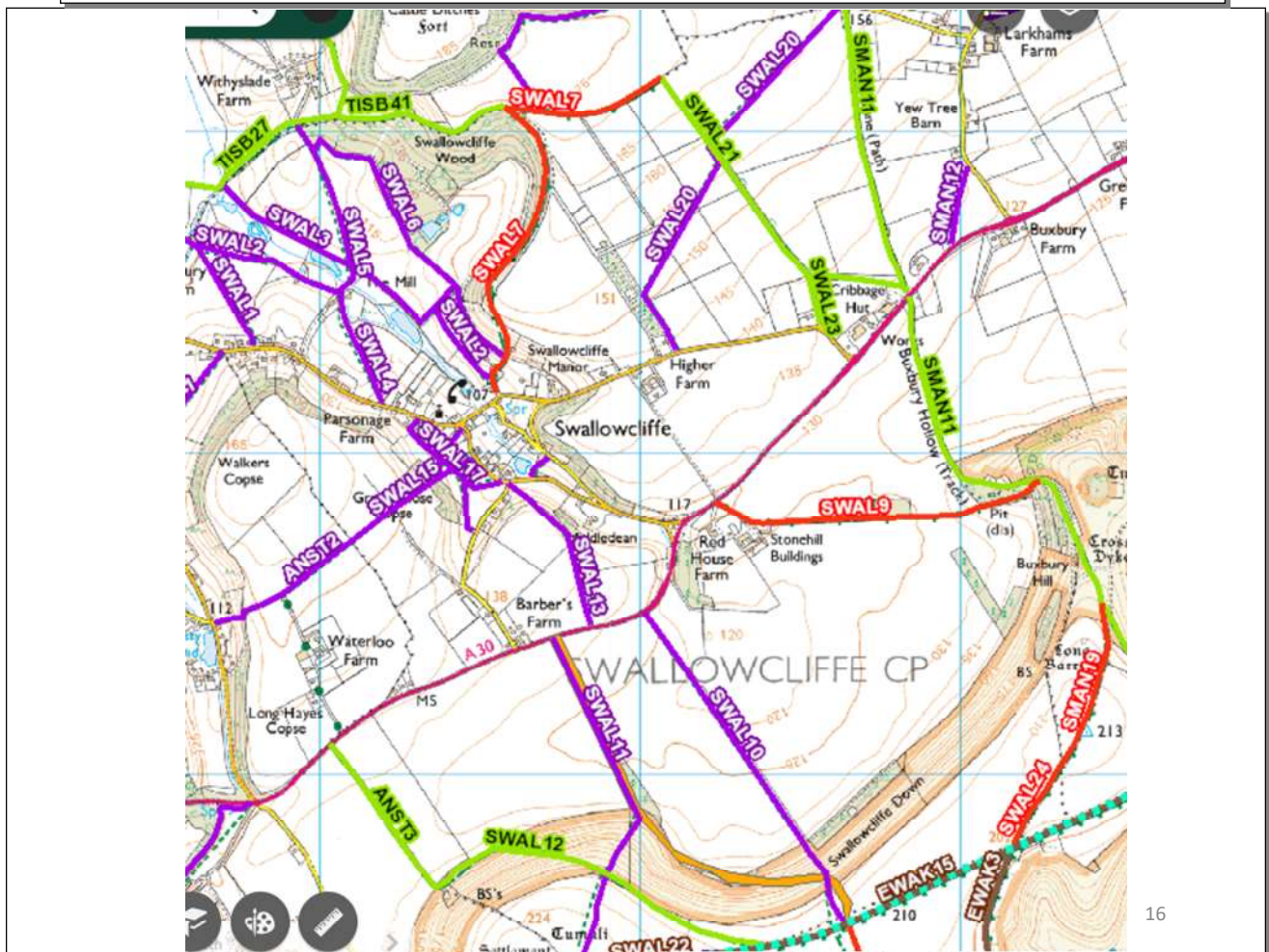
- Footpath from Mill down to stream (SWAL5) upgraded with steps, scalplings. From first winter season experience this, together with the drains dug alongside the footpath through the wood, has vastly improved wet weather access
- Grant obtained from Wiltshire Council for 4 new pedestrian gates, which have been delivered to the farmer and will be installed on farmland south of the A30 up to the drove road
- Further new gates planned as and when funds permit: each pedestrian gate costs £236 inclusive of VAT plus delivery charges (more if gate fitted with a hoop) and needs to be properly installed by Wiltshire council and their team of volunteers. We have identified at least 5 more sites.



Footpaths (Cont)

- Next to be done is footpath gate opposite Vine Cottage into Hinxman's field.
- If anyone would like to contribute by buying a gate, for example in memory of a relative, we can arrange for a brass memorial plaque to be engraved and affixed to the gate
- Loss of permissive access across fields South of A30 and at foot of Downs. However, we have recently obtained permissive access to join the two footpaths SWAL10 and SWAL11 along the foot of the Downs, and south of the A30 hedge between Red House Farm wood and Barber's Lane
- Please report to Patrick Willis any obstructions on footpaths and overhanging vegetation. We need volunteers from keen walkers to help trim back nettles, brambles etc.
- Footpath at back of Swallowcliffe Wood is a Tisbury footpath (TISB41)

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Fence Damage

Farmers are under no obligation to make dog-friendly stiles.

We need their cooperation to replace stiles with gates; please obey the Country Code, keep dogs on a lead when entering a field with sheep, and DO NOT damage fences



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Phone Box

Patrick Willis

- May 7th - Phone box restorer meeting for advice on removing the back panel, repainting etc
- Plan to build a bookcase on the back wall
- The tilt of the phone box will help to stop the books, games etc from falling out!



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Heritage and Cultural Landscape

(Helen Osborne)

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Cranborne Chase AONB Website:

www.cranbornechase.org.uk

Swallowcliffe Annual Parish Meeting 2022

Emergency Planning

(Helen Osborne & Nigel Cooke)



- An Emergency Plan, updated every year, is encouraged by Wiltshire Council
- Purpose is to make us more resilient by being more prepared
- It is not a substitute for the Emergency Services

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Emergency Planning (cont)

- The existing Plan was updated in January 2022
- As part of the review process we
- Attended 2 day Wiltshire Council Community Resilience seminar
- Reviewed external Parish Council and relevant organisation (eg National Flood Forum) Plans
- Talked to other Swallowcliffe village organisations
- and then we have had a storm

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Emergency Planning (cont)

- We have an emergency team with a number of volunteers
- We have in place separate emergency risk assessment and response plans for
 - Snow
 - Floods
 - Storms and High winds
 - Electricity outages
- We have bought a walkie talkie set

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Emergency Planning (cont)

- We should all take our own actions to be as prepared as possible
- We shall be distributing an information leaflet to every home, which includes a useful checklist of things to stock up on.
- You may want to put together your own list of contacts and support
- Your personal safety has to be the priority

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Queen's Jubilee Celebrations (Shirley Banas)

Monday May 30th - Quiz at the Royal Oak

- Questions will involve events during the Queen's reign
- Jubilee cocktails and meals if you wish



Thursday June 2nd Beacon

- Will be lit at 9:45 pm on Swallowcliffe Down
- Part of the official beacon chain
- Henry Biddulph will be playing the official Jubilee tune on the bagpipes
- Jubilee pies and mulled wine



Sunday June 5th Street Party 1:00 – 4:00 pm

- Gigant Street will be closed for the event.
- It is suggested that everyone bring Coronation Chicken to eat and anything they wish to drink. Bread and salads will be provided.
- Hoping everyone will be able to make the Jubilee pudding (official recipe is yet to be announced).
- There will be community singing of traditional songs and of course the National Anthem.

We will be planting a tree as part of the Queen's Green Canopy project. It will be planted in the Old Churchyard in October

Reporting Problems to Wiltshire Council

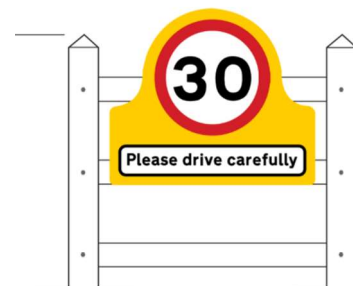
It is Wiltshire Council that all issues to do with:

- o Highways,
 - o Potholes,
 - o Overgrown Hedges & Footpaths,
 - o Missed Bin Collections,
 - o Fly-tipping,
 - o Anti-social Behaviour or Noise Nuisance,
- should be reported to Wiltshire Council.

Go to: www.wiltshire.gov.uk and click on 'Report'.

Highways (Steve Banas)

- Pothole repairs
- Blocked Drains, Gullies, Ditches, Streams, etc
- Visits from the Parish Steward
- Anyone can report issues via the “MyWiltshire” Website/App
- New Village Gates on Common Lane
- “Not suitable for HGVs” to be signed on Barber’s Lane
- Speed Indicator Device (SID) Group formed
 - SID shared with Ansty for 6 week windows
 - Thanks to Tom Evans and David Lunn



Local Planning and Development

Gerry Blundell

Swallowcliffe will face an increasing pace of change over the next few years which will impact the look of the village and the quality of life of its residents:

- *A considerable number of properties have changed hands*
- *The green agenda will require changes to the look of buildings*
- *Development in nearby settlements will likely increase traffic flows*

While these forces are inevitable we should seek to channel them as far as we can to retain the character of Swallowcliffe along the lines of the Village Design Guide adopted by WCC in 2013 and reflecting the more recent environmental concerns about dark skies and the AONB.

Much has been done to manage the speed of traffic though the village and more will be needed as volumes increase; the Tisbury Station Site being the latest example of potential new traffic generation. This scheme is currently “under consultation” between WCC, Tisbury Parish and the developers following objections lodged by Tisbury Parish, Swallowcliffe and a wide range of other surrounding parishes.

The Parish’s influence over these changes is limited mainly to making observations on planning applications (which have no legal authority) to WCC. In making them we shall continue to strike a balance between what people and enterprises want and the interests of residents

The Village Hall

Despite the depredations of COVID which caused the hall to be shut for a portion of the past year, we have seen a recovery in its use in 2022 and it is now fully functioning. Finances are healthy with a small positive margin enjoyed in 2021/2, due in part to the generosity of residents in contributing to the 50/50 Club. Because of this the Hall is in a position to help fund the Emergency Team's acquisition of a portable generator for the use of the village in the event of an extended electrical outage impacting the whole of the village.

The members of the Hall Committee, Caroline Willis, David Morrison, Nick Osborne, Shirley Banas, Adrian Clarke and myself are happy to stand for another year [the meeting supported this motion].



Village Hall AGM
(Gerry Blundell – Committee Chairman)

Updates from Village Organizations

- St Peter's Church (Patrick Willis)
- Sewing Club (Judy Fitzpatrick)
- Almshouse Trustees (Fee Carless)



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St Peter's Church

- 2021 overall a good year despite COVID with a full programme of services
 - Highlights - Remembrance and Christmas
- Main achievement is the restoration of the bells
- In comparison with other churches in similar parishes we continue to do well
- 2022 hopefully this will be a better year as we move out of COVID and become more active in the village
- Future services include Platinum Jubilee Service
- New lighting in altar and chancel
- We are now an official Commonwealth War Grave - sign to be put up.

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St Peter's Church Update

(Patrick Willis, PCC Member)

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St Peter's Church (Cont)

- We still need more involvement from the Village to support the running of the Church and swelling the congregation. We have to try to find £13,500 pa to pay for our Parish shares. It costs £30 per day to run the Church. We are well supported by the Friends of St Peters. Big thank you. Consider either supporting them or joining the Parish Giving Scheme.
- Consider using this great space for your events - music, drama, reading etc or just coming in to find peace. Unlike many churches it is open.
- It is your space. Use your church or loose it.

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Sewing Club
(Judy Fitzpatrick)





Almshouse Trustees (Fee Carless)

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Almshouse and Relief in Need Charity - 21st April 2022

Trustees: Annabel Biddulph, Fee Carless, Rosemary Paines, David Morrison and Steve Whittingham.

We are very happy to have Joe Ashby living in Sandhill Cottage and Mike and Jill Menage in Goldhill Cottage.

Matt Fry continues to farm our 21 acres.

I would like to take this opportunity to thank those of you who generously contribute to the charity funds. Much appreciated.

The charity has two parts: as well as the almshouses it offers relief in need, which is there to provide financial assistance to members of our community who are faced with difficult times. If anyone would like more information please speak to one of the trustees.

The thatches of both cottages have been beautifully repaired by Chris Keelty. Our mortgage, taken out for the restoration of the two almshouses, continues to be slowly paid off with monthly repayments.

The Royal Oak:

I would like to start by firstly thanking everyone in Swallowcliffe on a personal note, for welcoming me with open arms and open minds, Yvonne your cakes are incredible and definitely the fuel for my drive.

I would also like to thank all of you for the support you have shown for the pub, our event, and all the team, nothing could be achieved without it and it means a great deal.

Upkeep:

Following our repainting of the bar and internal walls of the pub we are conscious that The Royal Oak is a little like the Forth bridge in that the work to maintain and impress has to be somewhat constant and the following has either been done very recently or is in the process of being completed or started.

Car park pot holes have been professionally filled and compacted with a steel tamper. We had a quote to properly cover and mark the car park with lined bays but all quotes were ridiculously expensive and not viable so the above process may well become an annual operation.

The damaged wall (or rubble pile) running parallel to and alongside the stream is being rebuilt and tidied up ... this should make a noticeable difference to the aesthetics of the car park and allow for slightly deeper parking and more room in that area.

There is a tree that we have been warned about by a tree specialist approximately half way down the stream in the car park that sits on the old church plot that is deemed as dangerous and could potential fall and cause damage. This has been flagged up with Nigel and he is on the case, thank you Nigel.

The small stone outbuilding in the middle of the garden has now become a smokehouse (all very safe and completely contained within the small building) ... we have fashioned an old upright fridge which with technical additional parts is now able to authentically smoke produce such as cheese, fish and meat in-house which we can use on our menu or package and sell during such times as Christmas, who wouldn't want a side of Swallowcliffe smoked salmon for their boxing day buffet?

We care about the pub and the community and are always happy to answer questions or support where we can. We are constantly looking at ways to improve, impress and maintain so suggestions are always welcome. We will never please all the people all the time but we will continue to try.

Upcoming:

We have a number of events and additional ideas not viable during the covid period that we would like to try out but initially these are some upcoming ventures that may tickle your fancy

Spring Tasting Menu Evening Wednesday 27/04/22 7pm : Head Chef Jonny Sutcliffe will be in his element as he decides what you will eat. His ability to choose your experience will bring out the very best in his incredible creativity and ability to titillate your taste buds. 7 Course plus wine flight to match the dishes. SOLD OUT

Quiz Night next one Monday 09/05/22 7pm: Thank you to all who make this a successful fun evening we will be holding these each first Monday in each Month but decided to not commit to BH. Food seems to be very popular on these evenings so why not come dine from our classics menu then relax with friends and family and take on the Quiz. Please call the pub to book your table.

In-GIN-uity Wednesday 25/05/22 7pm : Be part of the input and design of a NEW GIN, our VIP guest Chris Sharp (Mounters Gin) will be distilling a gin during the evening flavoured by you which you will be able to try once finished and a second bottle will be raffled off for charity. Chris will be taking you through the full process and you will decide the flavourings and balance ... all supported with a fabulous 3 course gin inspired menu from Jonny Sutcliffe and team ... Call to book or register your interest with Chris

Locals Jubilee Quiz and Cocktails Evening Monday 30/5/22 7pm. To celebrate the Queens Platinum Jubilee I will be hosting a Jubilee inspired Quiz Night with a menu to suit and Jubilee inspired cocktails will be available to purchase throughout the evening – Should be a fun and fruitful get together

I am conscious Swallowcliffe is a close knit community and we at The Royal Oak are more than happy to be the hub that the village is centred around and we are always happy to get involved and assist in local charity and money raising ventures that build relationships but ultimately support the necessary ... my door is always open.

Chris Bryett

A vote of thanks was proposed from the floor for all the work undertaken by the Members of the Parish Council and all the Volunteers in the Village.

Open Forum



Residents are invited to talk about any matter affecting the parish