

SWALLOWCLIFFE PARISH COUNCIL

Minutes of the (informal) Parish Council Meeting

held on Zoom (videoconferencing)

on **Thursday 13th January 2022** at 7:00pm

Present: Cllr. Stephen Banas (Chairman)
Cllr. Gerald Blundell
Cllr. Helen Osborne
Cllr. Nigel Cooke
Cllr. Patrick Willis



In Attendance: Cllr. Nabil Najjar (Wiltshire Councillor)
Simon Pritchard (Parish Clerk)

Members of the Public in Attendance: Six

a) **Wiltshire Councillor's Report** – Cllr Najjar

- Wiltshire Council budget setting meeting is on 15th February
- The Heath Farm Park planning application has been called in to the Planning Committee
- Looking to set up a speeding and flooding working group for the whole of the area, as most Villages that he represents are having the same issues, will have a stronger voice if everyone works together.
- A member of the public asked if Cllr Najjar was aware of the parking problem in the centre of the Village, peoples' driveways getting blocked and a fire engine finding it difficult to get past. Cllr Najjar said he was unaware and asked if he could be contacted about it after the meeting.

b) **The Village Hall Committee Representative** – Cllr Blundell

- The Village Hall Committee has agreed to contribute £300 towards the Queen's Jubilee village celebrations. Cllr Najjar said that there maybe some money from the Area Board available as well.
- The Village Hall Committee has also agreed to purchase a new gazebo (up to £400).
- It was noted that there was an impasse with the situation regarding the outdoor lighting at a local business and clarity was required from Wiltshire Council as to whether planning permission was required. It was agreed to copy in Cllr Najjar on any correspondence to Wiltshire Council.

c) **SW Wiltshire Council Area Board** – Cllr Banas

- Pedestrian gate grant application approved by the board for £420.
- Crime is down 4% - rural crime down by 15%. It has been noticed that thieves are revisiting the same places if first attempts at breaking in are not successful.

d) **Area Board Climate Change** – Cllr Blundell

- No update.

19:20 Cllr Najjar left the meeting

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Email: swallowcliffepc1@gmail.com

Signed: _____ Date: _____

e) Footpaths / Rights of Way - Cllr Willis

- As reported, the Parish Council has been awarded a grant for £420 towards the costs of pedestrian gates, to be installed on a number of footpaths. Will be coordinating with the Landowner and Wiltshire Council.
- Still planning to organise a 'stomping party' to re-establish some local rights of way that have been ploughed over.
- The local volunteer who was keeping many of the footpaths cut back in the summer has now moved out of the Parish, so looking for someone to fill this gap or for lots of people to do a little bit each.

f) Highway Matters - Cllr Banas

- The CATG meeting on the 24th of November agreed to the installing of a 'Not suitable for HGVs' sign on Barbers Lane, Parish Council to contribute £152.50.
- Awaiting a grip cutter to visit Bottom Road ditch.
- The SID is now shared and owned by just Ansty and Swallowcliffe as Fovant have left the formal agreement and have gifted their third share to the remaining Councils.
- Cllr Banas has volunteered for the new Chalke Valley Speed Working Group that Cllr Najjar is setting up and referred to at the start of the meeting.

g) South-West Wiltshire Community Safety Group - Cllr Cooke

- Cllr Banas attended the last meeting:
- Wiltshire police have 3 mobile camera units and 2 more enforcement officers.
- Sutton Mandeville are considering a 20mph speed limit.
- Research has shown that pinch points can have the effect of speeding up traffic as drivers rush to get through the obstacles before a car comes from the other direction.
- Wiltshire police will not accept SID data formally as it's not calibrated to police standards

h) Local Planning & Development - Cllr Blundell

- Tisbury Station Works planning application - Tisbury Parish Council have put in a forceful objection.
- Parking issues in the centre of the Village, support the concerns of residents who are having access to their driveways blocked.
- Light spillage at a local business needs to be clarified as well regarding whether the lights required planning permission. A member of the public informed the meeting that the light spillage was also disturbing to local wildlife. It was also noted that the whole Parish is in a Dark Skies Area. It was agreed for the Clerk to contact the enforcement Officer at Wiltshire Council to get a definitive answer to the planning permission question.

i) Flood Warden / Civil Contingencies - Mr Fitzpatrick / Vacant

- Cllr Osborne has been reviewing the Parish Emergency Plan and has also attended a Wiltshire Council resilience event online. The plan has now been tweaked. Would like it to go onto the website and will send to Wiltshire Council. Will also schedule a meeting of the Emergency Team.

j) Litter Management - Ms Boothman

- The last Litter Pick on Saturday 20 November 2021 collected a full bin's worth of litter, so thanks to all involved. Especially the cakes and teas supplied.
- The regular Spring litter pick for 2022 will be in March or April - exact date to be confirmed at least 2 weeks before on village notice boards, website and WhatsApp group.
- Recent hedge cutting has revealed further litter which will be addressed in the next week or two and any other individual efforts to clear this are much appreciated.
- In addition, planning a "Platinum Pick" clear up on Saturday 28th May 2022 ahead of any Platinum Jubilee village activities - details will be confirmed nearer the time.

k) Parish Council Chairman's Report:

- The Communications Group held a meeting and are looking to produce two newsletters this year.
- Will be recommending to the Council later in the meeting that Cllr Osborne is given the new brief of Heritage and Cultural Landscape.
- Cllr Osborne informed members that she had been to an online AONB meeting and would like to forge closer links with the management team. Will be attending a 'Right Lights at Night' event. Going to start to keep any eye on tree felling applications in the area.

l) Comments from Residents on any matters not covered above:

None

m) Planning for the Queen's Jubilee 2022:

- Committee formed and first meeting held (Shirley, Caroline, Patrick)
 - Beacon on Downs - Thurs 2nd June
 - Talking Heads production by members of the Drama Group - Sat June 4th
 - Street Party (Gigant St) - Sun June 5th

Item no:	
37	<u>Apologies for Absence:</u> None.
38	<u>Declarations of Pecuniary Interests & Dispensations:</u> None.
39	<u>Adoption of Minutes:</u> <ul style="list-style-type: none">a) Thursday 14th October 2021b) Tuesday 9th November 2021 (Extra meeting)c) Monday 13th December 2021 (HR Panel) The minutes had been circulated to members ahead of the meeting. It was proposed by the Chairman to recommended to the formal meeting of the Council on Saturday 15th January that all the minutes be adopted, seconded by Cllr Willis and resolved unanimously.
40	<u>Planning & Tree Applications:</u> None received.
41	<u>PARISH COUNCIL FINANCE:</u> A. <u>Payments to Authorise:</u> <ul style="list-style-type: none">a) Mr S. Pritchard - Annual Salary - £1,446.26b) HMRC - PAYE - £361.40c) Mr G. Blundell - Printing Coasts - £32.50d) Mr S. Banas - Expenses (x4) - £104.22

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	<p>e) Mr S. Pritchard - Expenses 2021 - £50.01</p> <p>It was noted by Cllr Banas that the Clerk had mistakenly overpaid Cllr Banas' expenses by £6.65 - Cllr Banas will reimburse the Council.</p> <p>It was proposed by the Chairman to recommend to the formal meeting of the Council on Saturday 15th January that the payments be approved, seconded by Cllr Willis and resolved unanimously.</p> <p><u>B. Bank Reconciliation, Payments and Spend Against Budget to Date:</u> This was received and noted.</p>
42	<p><u>Parish Council Members' Role Review:</u> Members reviewed all current roles and agreed on a few changes to be ratified at the formal meeting of the council on Saturday 15th January:</p> <ul style="list-style-type: none"> • SWW Community Safety Partnership - Change to Cllr Banas • NEW: Heritage and Cultural Landscape (includes AONB) - Cllr Osborne • Emergency Planning - Cllr Osborne, supported by Cllr Cooke • Climate Change - Vacant • NEW: Phone Box - Cllr Willis • Planning - Cllr Willis to support Cllr Blundell
43	<p><u>Emergency Equipment Purchase:</u> Cllr Osborne has been researching requirements for emergency equipment.</p> <p>It was proposed by Cllr Osborne to recommend to the formal meeting of the Council on Saturday 15th January that the Council buy a set of walkie-talkies for £42.99 and two torches for £19.98, seconded by Cllr Willis and resolved unanimously</p>
44	<p><u>Date of the Annual Parish Meeting:</u> The date of the Annual Parish meeting had been set as Thursday 14th April, but as this is in the Easter holidays it had been suggested that it be moved.</p> <p>It was agreed to put it back one week to Thursday 21st April</p>
45	<p><u>Appointment of Internal Auditor 2021/22:</u> The Clerk recommended that Mrs N. Phillips be appointed for one further year.</p> <p>It was proposed by the Chairman to recommend to the formal meeting of the Council on Saturday 15th January, that Mrs N. Phillips be re-appointed as the Council's Internal Auditor, seconded by Cllr Blundell and resolved unanimously</p>
46	<p><u>Parish Council Precept & Budget 2022/23:</u> The RFO and Chairman had held a pre-meeting to look at the budget. Members had been circulated a budget and recommendation by the RFO to set the precept at £4,439.00</p> <p>It was proposed by the Chairman to recommend to the formal meeting of the Council on Saturday 15th January that the precept be set at £4,439.00, seconded by Cllr Willis and resolved unanimously.</p>

Meeting Closed at 20:53