SWALLOWCLIFFE PARISH COUNCIL

Minutes of the Parish Council Meeting

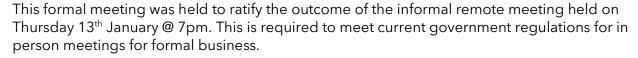
held outside the Village Hall, Swallowcliffe on **Saturday 15th January 2022** at 10:00am

Present: Cllr. Stephen Banas (Chairman)

Cllr. Gerald Blundell Cllr. Helen Oborne Cllr. Patrick Willis

In Attendance: Simon Pritchard (Parish Clerk)

Members of the Public in Attendance: Zero



Item no:	
37	Apologies for Absence: Cllr. Nigel Cooke
38	Declarations of Pecuniary Interests & Dispensations: None.
39	Adoption of Minutes: a) Thursday 14 th October 2021 b) Tuesday 9 th November 2021 (Extra meeting) c) Monday 13th December 2021 (HR Panel) The minutes had been circulated to members ahead of the meeting. It was proposed by the Chairman to adopt all the minutes, seconded by Cllr Willis and resolved unanimously.
40	Planning & Tree Applications: None received.
41	PARISH COUNCIL FINANCE:
	A. Payments to Authorise:
	a) Mr S. Pritchard - Annual Salary - £1,446.26
	b) HMRC - PAYE - £361.40
	c) Mr G. Blundell - Printing Coasts - £32.50
	d) Mr S. Banas – Expenses (x4) - £104.22

Sv	vall	low	/cl	iffe	Parish	ı Co	oun	cil:	15 th	January	, 2022
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Parish Clerk: Simon Pritchard

Website: www.swallowcliffeparishcouncil.org.uk

Email: swallowcliffepc1@gmail.com

Signed:	Date:

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	e) Mr S. Pritchard - Expenses 2021 - £50.01
	It was noted that the Clerk had mistakenly overpaid Cllr Banas expenses by £6.65 - Cllr Banas will reimburse the Council. It was proposed by the Chairman that the payments be approved, seconded by Cllr Willis and resolved unanimously.
	B. Bank Reconciliation, Payments and Spend Against Budget to Date: This was received and noted.
42	Parish Council Members' Role Review: Members agreed to the flowing changes: SWW Community Safety Partnership - change to Cllr Banas NEW: Heritage and Cultural Landscape (includes AONB) - Cllr Oborne Emergency Planning - Cllr Oborne, supported by Cllr Cooke Climate Change - Vacant NEW: Phone Box - Cllr Willis Planning - Cllr Willis to support Cllr Blundell
43	Emergency Equipment Purchase: Cllr Oborne has been researching requirements for emergency equipment. It was proposed by Cllr Oborne that the Council buy a set of walkie-talkies for £42.99 and two torches for £19.98, seconded by Cllr Willis and resolved unanimously
44	Date of the Annual Parish Meeting: The date of the Annual Parish meeting had been set as Thursday 14 th April, but as this is in the east holidays it had been suggested that it be moved. It was agreed to put it back one week to Thursday 21 st April
45	Appointment of Internal Auditor 2021/22: The Clerk recommended that Mrs N. Phillips be appointed for one further year. It was proposed by the Chairman that Mrs N. Phillips be re-appointed as the Council's Internal Auditor, seconded by Cllr Blundell and resolved unanimously
46	Parish Council Precept & Budget 2022/23: The RFO and Chairman had held a pre-meeting to look at the budget. Members had been circulated a budget and recommendation by the RFO to set the precept at £4,439.00
	It was proposed by the Chairman that the precept be set at £4,439.00, seconded by Cllr Willis and resolved unanimously.

Meeting Closed at 10:05