

Swallowcliffe

Community Emergency Plan (For Residents)



V10 January 2022

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1 The Plan

1.1 Introduction & Background

Swallowcliffe has experienced minor flooding in the past and can be cut off by snow as experienced in 2018. The Emergency Plan is intended to improve resilience and communication in these and similar situations.

1.2 Objectives of the Plan.

To make preparations to avoid or mitigate identified environmental risks.

To achieve most effective response to emergencies.

To assist with communication locally & with support services

To identify & deploy local resources to assist residents requiring them.

1.3 Scope of the Emergency Plan

This plan should only be enacted in an emergency situation and is intended to supplement (not replace) normal emergency and Local Authority efforts. Individual householders/businesses must take primary responsibility for their own protection. This plan does not replace or supplant the standard response to normal emergency services which should be contacted in the first instance.

National laws and regulations still apply during an emergency, so health and safety, speed restrictions, insurance, food hygiene and data protection must still be properly observed. No one should carry out any tasks or activities that they are not properly trained and qualified to do, and under no circumstances should anyone be put at risk as a result of responding to the incident. All those involved in this plan must follow the instructions and advice of the emergency services.

Whilst many emergencies may arise, we have identified flooding, snow, falling trees, loss of power and communication (being in an area of poor mobile coverage) as being the most likely factors to impact the village. Any actions taken by the Emergency team or volunteers must be subject to adequate Parish Council Insurance.

1.4 Swallowcliffe Village Risk Assessment

Risks	Impact on community	Community Emergency Group preparations
Flooding	<ul style="list-style-type: none"> • Flooding of local streets, pub & houses near bridge • Blocked road gullies (drains) • Buses & cars can't get in or out of village 	<ul style="list-style-type: none"> • Sign up to EA Flood alerts • Notify Highways Dept of any blocked gullies • Identify safe places • Execute precautionary measures to check gullies and ditches are clear
Snow blocking roads	<ul style="list-style-type: none"> • Access issues • Food supplies • Medical supplies 	<ul style="list-style-type: none"> • Agree places where gritting is required: Yule Hill, Manor House, Church Corner, Post Office Cottage • Access to be maintained to Tisbury. Identify volunteers with all-terrain vehicles to access Tisbury / Fovant in an emergency. • Regularly check grit bins are filled. • Identify safe places • Identify volunteers in the key sectors of the village to assist in times of need
Fallen trees	<ul style="list-style-type: none"> • Blocked roads • Damage to property, power & BT cables • Danger to life 	<ul style="list-style-type: none"> • If on Highway inform Highways Authority. If affecting cables inform BT or SSE. • Elsewhere, the Swallowcliffe Parish Council (SPC) Emergency team cannot directly assist other than to help obtain professional services, if required.

Power and / or BT Cut	<ul style="list-style-type: none"> • Residents cannot get heat, light or hot water • Unable to cook food • Some households without communication due to poor mobile reception in areas 	<ul style="list-style-type: none"> • Promote registration with suppliers for vulnerable customers • Identify working communication sources (e.g. mobile and/or landline phones) • Identify volunteers and locations in the key sectors of the village to assist in times of need
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1.5 Community Emergency Team & Contact details

In the event of the plan being triggered the following members of the Parish Council have agreed to form part of the emergency team to help reduce the effects on the community. *Please note Councillors may change over time - the list of current councillors can be found on the notice boards.*

Name	Contact Information	Home address
S Banas (PC Chair)	01747 871 437 07917 362320	Post Office Cottage
G Blundell (Councillor)	01747871261 07531 016735	Chaldon House
N Cooke (Councillor)	01747 873 005 07921 927591	The Barn
Helen Osborne (Councillor, Emergency Planning Officer)	01747 871504 07785 965031	Rookery Cottage
P Willis (Councillor)	01747 871343 07740 521849	Martin House

1.6 Community Resources for use during an emergency

<u>Resources Available</u>	<u>Contact Details</u>
The Village Hall	Refer to Emergency team if required
St Peter's Church	Refer to Emergency Team if required
The Royal Oak	Refer to Emergency team if required
4 wheel drive vehicle or Tractor	Refer to Emergency team if required
Defibrillator	Located outside The Royal Oak Pub. Door access code is C1705 (written on the cabinet door)

1.7 Plan Maintenance

The plan should be reviewed every 12 months for accuracy (telephone numbers, resource lists etc). Councillor responsible for the Emergency Plan is responsible for reviewing the emergency plan and should report at the Parish Council meeting to confirm that a review has taken place.

The councillor responsible for Emergency Planning is responsible for providing an updated version of the plan to all those listed as main contacts or volunteers and should make sure that all people involved in the plan are aware of their role and know that they might be contacted during an emergency.

1.8 Residents Responsibilities for Emergency Preparations:

The Head of each household should:

1. Ensure at all times that they have:
 - a. Sufficient medical supplies for 72 hours
 - b. 2-3 torches and replacement batteries
 - c. Portable radio and replacement batteries
 - d. Sufficient non-perishable food (e.g. tinned food) for their household to last 72 hours
 - e. Alternative sources of heat e.g. open fire and sufficient fuel for 72 hours
NB oil-fired heating is often in-operable without electricity
 - f. Warm clothing (hats, gloves, scarves, thick jumpers/fleeces & blankets) plus hot water bottle(s) and a thermos flask.
 - g. Alternate telephone e.g. a mobile phone if dependent on landline and vice versa. A portable phone battery charger to recharge a mobile phone in the case of a power cut.
NB many cordless telephones require the base station to have mains power in order to operate (a simple basic handset should also be available).
 - h. If in a location at risk of flooding that they have taken reasonable flood protection measures (eg sand or gelbags)

2. Advise a member of the Emergency Committee of any “vulnerable” persons in their household, and change in their circumstances
3. Register with power and water companies, etc. as having a vulnerable person in their household

Note: A “vulnerable person” has a limited ability to look after and protect themselves due to (but not limited to):

- *Mental / physical disability*
- *Age (young or old)*
- *Requires daily medical/social care attention or medical supplies but does not have a live-in carer.*

2 Activation Steps in an Emergency – For Residents

If emergency assistance is required, residents should contact one of the Community Emergency Team.

A minimum of two Emergency Team Members will determine if the reported incident is within scope or requires triggering of the Plan.

2.1 Parish Council Emergency Team Contact Details:

Name	Contact Information	Home address
S Banas (PC Chair)	01747 871 437 07917 362320	Post Office Cottage
G Blundell (Councillor)	01747871261 07531 016735	Chaldon House
N Cooke (Councillor)	01747 873 005 07921 927591	The Barn
H Osborne (Councillor & Emergency Planning Officer)	01747 871 504 07785 965031	Rookery Cottage
P Willis (Councillor)	01747 871343 07740 521849	Martin House