

Swallowcliffe Parish Council



To: All Members of Swallowcliffe Parish Council.
You are hereby summoned to attend a meeting of the Parish Council
On: **Saturday 15th January 2022** commencing at **10:00am**
@ Outside The Village Hall, Swallowcliffe
For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard - Parish Clerk

Engagement with Residents / Members of the Public:

Residents / Members of the Public are invited to join the remote meeting that is taking place on Thursday 13th January. This meeting is a 'box ticking' meeting that will ratify the outcome of the remote meeting on the 13th

~ Formal Meeting ~

37. Apologies for Absence:

To receive any Apologies for Absence

38. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

39. Adoption of Minutes:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To adopt the minutes of last Parish Council meeting on

- a) **Thursday 14th October 2021**
- b) **Tuesday 9th November 2021** (Extra meeting)
- c) **Monday 13th December 2021** (HR Panel)

40. Planning & Tree Applications:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To receive and resolve upon the Parish Council's response to any local tree & planning applications made to Wiltshire Council: **(No applications received)**

~ The Council reserves the right to consider any applications received by the day of this meeting but not listed above ~

41. Parish Council Finance:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

A. Payments to Authorise:

- a) Mr S. Pritchard - Annual Salary - £1,446.26
- b) HMRC - PAYE - £361.40
- c) Mr G. Blundell - Printing Coasts - £32.50
- d) Mr S. Banas - Expenses (x4) - £104.22
- e) Mr S. Pritchard - Expenses 2021 - £50.01

B. Bank Reconciliation, Payments and Spend Against Budget to Date:

To receive and note.

42. Parish Council Members' Role Review:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To review all current roles and people appointed to them. Also, to agree on the creation of any additional roles and appointment to the same.

43. Emergency Equipment Purchase:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To resolve on the purchase of any recommended emergency equipment

44. Date of the Annual Parish Meeting:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To review the date of the Annual Parish meeting currently set as Thursday 14th April 2022

45. Appointment of Internal Auditor 2021/22:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To resolve on the appointment of an internal auditor

46. Parish Council Precept & Budget 2022/23:

To ratify the recommendation from the Council meeting held on Thursday 13th January:

To resolve on the parish council's budget and precept for 2022/23