

Swallowcliffe Parish Council



To: All Members of Swallowcliffe Parish Council.

You are hereby summoned to attend a meeting of the Parish Council

On: **Thursday 13th January 2022** commencing at **7:00pm** on Zoom (Videoconferencing)

For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard - Parish Clerk

Engagement with Residents / Members of the Public:

At the start of the meeting up to an hour is allowed for informal reporting and information exchange between anyone attending the meeting.

Members of the Public are reminded that they have no right to speak within the formal part of the meeting.

Join Zoom Meeting:

<https://zoom.us/>

Meeting ID: 816 9851 2481

Passcode: 374487

~ Agenda ~

Before the start of the formal meeting, Councillors and Residents may wish to talk about matters effecting the Parish and matters relating to the Parish Council's portfolios

- a) **Wiltshire Councillor's Report** - Cllr Najjar
- b) **The Village Hall Committee Representative** - Cllr Blundell
- c) **SW Wiltshire Council Area Board** - Cllr Banas
- d) **Area Board: Climate Change** - Cllr Blundell
- e) **Footpaths / Rights of Way** - Cllr Willis
- f) **Highway Matters** - Cllr Banas
- g) **South-West Wiltshire Community Safety Group** - Cllr Cooke
- h) **Local Planning & Development** - Cllr Blundell
- i) **Flood Warden / Civil Contingencies** - Mr Fitzpatrick / Vacant
- j) **Litter Management** - Ms Boothman
- k) **Parish Council Chairman's Report**
- l) **Input from Councillors / Residents on any matters not covered above.**
- m) **Planning for the Queen's Jubilee 2022**

~ Formal Meeting ~

37. Apologies for Absence:

To receive any Apologies for Absence

38. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

39. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting on

- a) **Thursday 14th October 2021**
- b) **Tuesday 9th November 2021** (Extra meeting)
- c) **Monday 13th December 2021** (HR Panel)

40. Planning & Tree Applications:

To receive and resolve upon the Parish Council's response to any local tree & planning applications made to Wiltshire Council: **(No applications received)**

~ The Council reserves the right to consider any applications received by the day of this meeting but not listed above ~

41. Parish Council Finance:

A. Payments to Authorise:

- a) Mr S. Pritchard - Annual Salary - £1,446.26
- b) HMRC - PAYE - £361.40
- c) Mr G. Blundell - Printing Coasts - £32.50
- d) Mr S. Banas - Expenses (x4) - £104.22
- e) Mr S. Pritchard - Expenses 2021 - £50.01

B. Bank Reconciliation, Payments and Spend Against Budget to Date:

To receive and note.

42. Parish Council Members' Role Review:

To review all current roles and people appointed to them. Also, to agree on the creation of any additional roles and appointment to the same.

43. Emergency Equipment Purchase:

To resolve on the purchase of any recommended emergency equipment

44. Date of the Annual Parish Meeting:

To review the date of the Annual Parish meeting currently set as Thursday 14th April 2022

45. Appointment of Internal Auditor 2021/22:

To resolve on the appointment of an internal auditor

46. Parish Council Precept & Budget 2022/23:

To resolve on the parish council's budget and precept for 2022/23