

Swallowcliffe Parish Council



To: All Members of Swallowcliffe Parish Council.

You are hereby summoned to attend a meeting of the Parish Council

On: **Thursday 14th October 2021** commencing at **7:00pm** @ The Village Hall, Swallowcliffe.

For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard - Parish Clerk

Engagement with Residents / Members of the Public:

At the start of the meeting up to an hour is allowed for informal reporting and information exchange between anyone attending the meeting.

Members of the Public are reminded that they have no right to speak within the formal meeting.

~ Agenda ~

Before the start of the formal meeting, Councillors and Residents may wish to talk about matters effecting the Parish and matters relating to the Parish Council's portfolios

- a) **The Village Hall Committee Representative** - Cllr Blundell
- b) **SW Wiltshire Council Area Board** - Cllr Banas
- c) **Area Board: Climate Change** - Cllr Blundell
- d) **Footpaths / Rights of Way** - Cllr Willis & Mr Clarke
- e) **Highway Matters** - Cllr Banas
- f) **South-West Wiltshire Community Safety Group** - Cllr Cooke
- g) **Local Planning & Development** - Cllr Blundell
- h) **Flood Warden / Civil Contingencies** - Mr Fitzpatrick / Vacant
- i) **Litter Management** - Ms Boothman
- j) **Wiltshire Councillor's Report** - Cllr Najjar
- k) **Parish Council Chairman's Report**
- l) **Input from Residents on any matters not covered above.**
- m) **Planning for the Queen's Jubilee 2022**

~ Formal Meeting ~

To start no later than 8:00pm

28. Apologies for Absence:

To receive any Apologies for Absence

29. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

MEETING AGENDA - SWALLOWCLIFFE PARISH COUNCIL - 14TH OCTOBER 2021

30. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting on **Thursday 22nd July 2021**

31. Planning & Tree Applications:

To receive and resolve upon the Parish Council's response to any local tree & planning applications made to Wiltshire Council: **No applications received**

~ The Council reserves the right to consider any applications received by the day of this meeting but not listed above ~

32. Parish Council Finance:

A. Payments to Authorise:

To resolve on setting up a Standing Order for £10 per month from the Current Account to Reserve Account, to trigger monthly statements.

B. Bank Reconciliation, Payments and Spend Against Budget to Date:

To receive and note.

C. Approval of Costs:

1. To approve contribution of £152.50 towards "Not Suitable for HGV's" signs (Total cost £610)
2. To approve dog poo signs expenditure budget - £16.54

33. Co-option of a New Council Member:

The Parish Council has one vacancy for a Parish Council Member. Residents interested in applying for co-option should download the form from the Parish Council website and emailed / sent it to the Parish Clerk by Monday 11th October 2021 (midday).

A. Interview of Candidates:

Candidates will be invited to make a statement and answer questions from Councillors.

B. Election of New Member of the Parish Council:

For a candidate to be valid they need to be proposed and seconded by two Members of the Council. To win they need to receive a majority vote.

C. Declaration of Acceptance of Office:

The winning candidate to sign their declaration of office and join the Council for the rest of the meeting.

34. Improvements to the (former) Phone Box:

To resolve on the next steps and agree costs / set a budget

35. To receive update on the Dinely Footpaths Project:

To receive update and agree on costs / set budget.

36. Projects for 2022 / 2023:

Members are invited to suggest **costed** projects for the 2022/23 municipal year. Budget to be agreed in January 2022.