

Swallowcliffe Parish Council



To: All Members of Swallowcliffe Parish Council.

You are hereby summoned to attend a meeting of the Parish Council

On: **Thursday 14th January 2021** commencing at **7:00pm** via Zoom Videoconferencing for the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard - Parish Clerk

Residents / Members of the Public are encouraged to attend this meeting

At the start of the meeting 10 minutes is put aside for questions and comments from Residents to Members of the Parish Council. Once the formal meeting has started Members of the Public are reminded that they have no right to speak.

Join Zoom Meeting:

<https://zoom.us/>

Meeting ID: 880 6547 6713

Passcode: 349592

~ Agenda ~

43 - Apologies for Absence:

44 - Declaration of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any Pecuniary or Other interests in accordance with the Localism Act 2011 and the Councils Code of Conduct.

45 - Adoption of Minutes:

To formally adopt the minutes of previous Council meetings:

- **Council - Thursday 15th October 2020**
- **HR Panel - Wednesday 4th November 2020**

Local Reports for Information Exchange: -----

46 - Wiltshire Councillor Jose Green's Report: (10 Minutes)

A verbal report / update from the Parishes' elected Wiltshire Councillor.

47 - Parish Councillors' Reports: (30 Minutes Total)

- A) **Chairman's Report**
- B) **The Village Hall Committee** - Cllr Blundell
- C) **SW Wiltshire Council Area Board** - Cllr Banas
- D) **Footpaths / Rights of Way** - Cllr Willis & Mr Clarke
- E) **Highways** (Inc Parish Steward) - Cllr Banas
- F) **Local Planning & Development** - Cllr Blundell
- G) **Financial Policy** - Cllr Blundell
- H) **South West Wiltshire Community Safety Group** - Cllr Cooke
- I) **Flood Warden / Emergency Planning** - Cllr Boothman & Mr Fitzpatrick
- J) **Litter Management** - Cllr Boothman
- K) **Ultrafast Broadband in the Village**
- L) **Village Communications Group** - Cllr Banas

Business Items for Decision Making: -----

48 - FINANCE: (5 Minutes)

A) Payments:

1. Milborne Port PC - Contribution to CiLCA registration - £25.00
2. SP Services - Defibrillator pads - £50.34
3. Cllr Banas - SID post concrete - £20.88 (Payment already made on 28th Nov 2020)
4. Cllr Blundell - Newsletter printing - £110.00 (Payment made on 28th Nov 2020)
5. Mr S. Pritchard - Annual salary - £1,308.48
6. HMRC - PAYE annual payment - £327.00
7. Milborne Port PC - Zoom meetings (Apr 20 - Mar 21) - £30.00
8. Mr S. Pritchard - Annual Expenses - £20.97

B) Bank reconciliation, payments and spend against budget to date.

To receive and note.

49 - Planning & Tree Applications:

To receive and resolve upon any local tree & planning applications made to Wiltshire Council:

None received at time of issuing the agenda

~ The Council reserves the right to consider any such applications received by the day of this meeting but not listed above ~

50 - Privacy Notice:

To adopt a General Privacy Notice / Policy.

51 - Appointment of Internal Auditor 2020/21:

To resolve on the appointment of an internal auditor.

52 - Parish Council Meeting Dates 2021/22:

To agree the Parish Council's meeting dates between June 2021 & May 2022

53 - Village Phone Box - Decommission & Adoption - Update:

The Parish Council has formally applied to BT to adopt the Phone Box. The Clerk will give a verbal update on this process. Members are asked to resolve on the Council plans for the Box including the electricity supply and paining of the same.

54 - Village Gateways:

To resolve upon the spending of £715 on a Village Gate at along Common Lane (C316)

55 - Tis' the Future Refill Project

To receive correspondents about a community run mobile refill shop and resolve if the Council would like it to visit the Village.

56 - Parish Council Precept & Budget 2021/22:

Members must set the Parish Council's budget & precept for 2021/22. The Chairman is recommending £4,318 (See full budget).

*Next meeting:
Thursday 18th March 2021*