

SWALLOWCLIFFE PARISH COUNCIL

Minutes of the meeting
held on Zoom (Videoconferencing)
on **Thursday 15th October 2020** at 7:00pm

Present: Cllr. Stephen Banas (Chairman)
Cllr. Gerald Blundell
Cllr. Nigel Cooke
Cllr. Patrick Willis



In Attendance: Cllr. Jose Green (Wiltshire Councillor)
Barry Fitzpatrick (Flood Warden)
Adrian Clarke (Footpaths Warden)
Simon Pritchard (Parish Clerk)

Number of Members of the Public in Attendance: Two

Public Participation:

- A member of the public complained about speeding traffic along Common Lane, the whole stretch from the Manor to the A30. Really quite antisocial speeds. The 30pmh speed limit needs to be reinforced. How can knowledge of the 30mph speed limit be improved? Would Village gates help? Rush hour is the worst time of the day.
- A member of the public reported that Wessex Internet were going ahead with the installation of Ultrafast broadband into the village
- The Flood Warden supported the comments as to the speed of traffic in the Village.

Item no:	
31	<u>Apologies for Absence:</u> Cllr. Lyndsay Boothman
32	<u>Declaration of Pecuniary Interests & Dispensations:</u> None
33	<u>Adoption of Minutes:</u> <ul style="list-style-type: none">▪ Thursday 12th March 2020▪ Thursday 23rd July 2020 <p>It was proposed by the Chairman to adopt the two sets of minutes, seconded by Cllr Cooke and resolved unanimously.</p>
34	<u>Wiltshire Councillor Jose Green's report:</u> <ul style="list-style-type: none">▪ COVID is still dominating. Pushing for everyone to download the app onto their phone. Current infection rate in Wiltshire is 40 in 100,000 but cases are rising daily. Over 590 pupils in self-isolation.▪ Joint Strategic Needs Assessment (JSNA) will be carried out shortly, this will set the priority for the next 3 to 5 years. Need to keep an eye out for the information.▪ Wessex Community Action is going to host meetings for all the community support groups that have been set up across the county.▪ The Arts Council has been awarded £1.5m to support the local arts during the Covid crisis.



	<ul style="list-style-type: none"> ▪ Libraries are planned to be open by November and Leisure centres soon, but this could now change (as the Covid infection rate is rising). Tisbury open-air pool is still open (!). ▪ Next week there is a full Wiltshire council meeting to debate the Government's White Paper on planning. ▪ Community Safety Group meeting on 21st October ▪ Health and Wellbeing meeting on 2nd November ▪ The Parish Council may be able to obtain an Area Board grant for the planned SWAL5 footpath restoration. ▪ Finally, Cllr Green reported that after 25 years' service, she will not be standing again at the local elections in May 2021. <p>Members thanked Cllr Green for her years of service and of everything she had done for the Parish.</p> <p>Cllr Blundell requested that Cllr Green sends him a copy of Wiltshire Council's response to the planning white paper.</p> <p style="text-align: right;">Action - Cllr Green</p>
35	<p><u>Parish Councillors' reports:</u></p> <p>A. <u>Chairman's Report:</u> Cllr. S Banas.</p> <ul style="list-style-type: none"> ▪ A reminder that all members terms of Office end on 6th May 2021 ▪ The Council has received a thank you card from the Lord Lieutenant, for the parish's efforts during the COVID pandemic. ▪ The Village has won the Salisbury Journal, Best Hamlet of the Year award. Thanks for the nomination from Sophie Menage, a Swallowcliffe resident. Many people have worked very hard to make the Village the wonderful place that it is. ▪ The new manager of the Royal Oak is very focused on Village events, even sponsoring them. When it re-opens there will be no bar service and you will need to book a table or be in the garden area. ▪ A sub-committee has been formed of 5 people to look at Village communications, social media, newsletters, website etc. Meeting again next Monday. <p>B. <u>The Village Hall Committee:</u> Cllr. G Blundell</p> <ul style="list-style-type: none"> ▪ The Village Hall has now re-opened, but restrictions are in place with a new hirer agreement. Income will be down for the year. ▪ Cllr Blundell is now currently the Chairman of the Committee as well as the Treasurer since David Bright's retirement. <p>C. <u>Wiltshire Council South-West Area Board:</u> Cllr. S Banas</p> <ul style="list-style-type: none"> ▪ Did not attend the last meeting but involved in the forum that was set up to support the over 300 local COVID community support groups. <p>D. <u>Footpaths / Rights of Way:</u> Cllr. P Willis & Mr A. Clarke</p> <ul style="list-style-type: none"> ▪ The landowner has dug two channels either side SWAL5, seems to be draining water, should mean the footpath does not become such a quagmire. ▪ The steep section of SWAL5, just past the Mill, needs some work done to it (email sent to Members). Estimated costs £343 for 24 steps to provide a firm footing. Has not discussed with the landowner or the WC Footpaths Officer yet. ▪ Mr Clarke reported that in general the other village footpaths seem to be in good order and it appears that someone else in the Village has taken to going around clipping back the paths as well as him, so that is good.



	<p>E. <u>Local Transport:</u> Cllr. P Willis</p> <ul style="list-style-type: none"> ▪ Nothing to report. <p>F. <u>Highways (Inc Parish Steward):</u> Cllr. S Banas</p> <ul style="list-style-type: none"> ▪ Permission has been given by WC Highways for three new Speed Indicator Devices (SID) temporary sites. ▪ Has passed an online road safety awareness SID course. ▪ Attended the last CATG meeting and highlighted the Common Lane speeding issue. The area can have a Speed Watch, but this would require volunteers to run it. Some villages have discontinued Speed Watches due to the amount of abuse received. Favour Village Gates and have applied for funding from CATG. The SID can now be placed in Common Lane. The PC can also apply for additional 30 mph repeater signs to be painted on the road. Will ask about a police presence. ▪ Tree clearance of Higgins Lane is an ongoing issue. ▪ Erosion of the driveway edge at Lake House is causing residents concern as this acts as an informal passing place. Will investigate options further. <p>G. <u>Local Planning & Development:</u> Cllr. G Blundell</p> <ul style="list-style-type: none"> ▪ The Government's White Paper on planning would make it easier to change building to residential use, this could have an effect in the Parish. There would be a higher probability of further development, an updated Village Design Statement would help shape any development. Need to obtain a copy of WC response to the White Paper. <p>H. <u>Financial Policy:</u> Cllr. G Blundell</p> <ul style="list-style-type: none"> ▪ Should plan for a situation where the Parish Council receives no financial support from WC ▪ The reserve is £7,300 and does not need increasing. <p>I. <u>South-West Wiltshire Community Safety Group:</u> Cllr. N Cooke</p> <ul style="list-style-type: none"> ▪ No meeting has taken place since the last Parish Council meeting. ▪ The police do attend the meetings and so will flag up the speeding issue in Common Lane with them. <p>J. <u>Flood Warden / Emergency Planning:</u> Cllr. L Boothman & Mr. B Fitzpatrick</p> <ul style="list-style-type: none"> ▪ Cllr Boothman has reported that all the grit bins are full. ▪ There is a gully at the West End that requires digging out by WC. Cllr Banas reported that previous attempts by the gully tanker had failed due to a crushed discharged pipe in the field below. <p>K. <u>Litter Management:</u> Cllr Boothman</p> <ul style="list-style-type: none"> ▪ No report. <p>L. <u>Ultrafast Broadband in the Village:</u></p> <ul style="list-style-type: none"> ▪ Wessex Internet are gaining the permissions they need from landowners to lay the cable, many have given permission, with other negotiations ongoing.
36	<p><u>FINANCE:</u></p> <p>A. <u>Payments:</u></p> <ol style="list-style-type: none"> 1. PFK Littlejohn – Late Filing Charge - £48.00



	<p>The Clerk reported that the charge was as a result of not sending the External Auditor the Council's exception certificate in time.</p> <p>The Chairman proposed that the payment was made, this was seconded by Cllr Cooke and resolved unanimously.</p> <p><u>B. Bank reconciliation, payments and spend against budget to date:</u> Received.</p>
37	<p><u>Planning and Tree Applications:</u> To receive and resolve upon any local tree & planning applications made to Wiltshire Council: (None)</p>
38	<p><u>Road Names in the Parish:</u> Common Lane has now appeared on Google Maps. Out of interest as to how this was done, the Clerk has managed to add Higgins Lane's name as well. Members did not support adding High Street Swallowcliffe to Google Maps. There was recently some confusion with Ansty High Street regarding notifications for a recent SSE power outage. Cllr Blundell expressed interest as to where SSE got its information from and wondered if a copy of an SSE map could be obtained.</p>
39	<p><u>2021/2022 Projects & Budget:</u> Suggested projects:</p> <ul style="list-style-type: none"> o Village Gates on Common Lane - £572.00 o 2 x 30mph repeaters for Common Lane - £80.00 o Countdown road markings for West End - £175.00 o CCTV for Higgins Lane - £200.00 o Phone box straightening - £50.00 o Website hosting - £144.00 o Footpath improvements - £230.00 <p>It was suggested that a contingency fund was also required. The Clerk will make a recommendation to the next meeting of the council for the setting of the precept.</p>
40	<p><u>Higgins Lane Reinstatement:</u> The Clerk had written to Cllr Green with reference to the WC Highways department responsibilities when it comes to highways matters, asking for a copy of the WC policy that references Parish Council involvement and also questioning the Highways Officers statement that it wasn't possible for WC to carry out a land search to try and identify the owner(s) of the land along Higgins Lane with the overgrown trees. Since Cllr Green's involvement, it has now become apparent that WC Highways department are able to carry out land searches, and no policy document has been produced outlining the Parish Council involvement in Highways matters. Cllr Green suggested that the Clerk approach Parvis Khansari as the head of Highways matters for WC to try and obtain a written copy of the WC policy. The Clerk will also respond to the local Highways offer who can carry out the land search. Action - The Clerk</p>



41	<p><u>Publication Scheme Policy:</u> The Chairman reported that the Council should also develop a GDPR policy for adoption. Action - The Clerk</p> <p>It was proposed by the Chairman to adopt the Publication Scheme, seconded by Cllr Wills and resolved unanimously.</p>
42	<p><u>Village Phone Box - Decommission & Adoption:</u> It was proposed by Cllr Blundell that the Parish Council adopt the Phone Box for £1 from BT, seconded by Cllr Cooke and resolved unanimously. The Clerk will respond to WC to inform them of the Parish Council decision and contact BT to start the process of adoption. Action - The Clerk</p>

Meeting Closed at 20:58

Signed Chairman: _____ **Date:** _____

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Next Meeting: Thursday 14th January 2021

