


Swallowcliffe Parish Council



To: All Members of Swallowcliffe Parish Council.
You are hereby summoned to attend a meeting of the Council on
Thursday 23rd July 2020 commencing at **7:00pm** on Zoom Videoconferencing
for the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard – Parish Clerk

RESIDENTS / MEMBERS OF THE PUBLIC ARE ENCOURAGED TO ATTEND THIS MEETING

At the start of the meeting 10 minutes is put aside for questions and comments from Residents to Members of the Parish Council. Once the formal meeting has started Members of the Public are reminded that they have no right to speak.

~ Agenda ~

19 – Apologies for Absence: (1 Minute)

20 – Declaration of Pecuniary Interests & Dispensations: (2 Minutes)

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Councils Code of Conduct.

21 – Adoption of Minutes: (2 Minutes)

To formally adopt the minutes of previous Council meetings:

- **Thursday 21st May 2020 – Annual Meeting**

LOCAL REPORTS FOR INFORMATION EXCHANGE: -----

22 – Wiltshire Councillor Jose Green’s Report: (10 Minutes)

A verbal report / update from the Parishes’ elected Wiltshire Councillor

23 - Parish Councillors’ Reports: (30 Minutes Total)

- A) **Chairman’s Report**
- B) **The Village Hall Committee** – Cllr Blundell
- C) **SW Wiltshire Council Area Board** – Cllr Banas
- D) **Footpaths, Rights of Way & Transport** – Cllr Willis
- E) **Highways** (Inc Parish Steward) – Cllr Banas
- F) **Local Planning & Development** – Cllr Blundell
- G) **Financial Policy** – Cllr Blundell
- H) **South West Wiltshire Community Safety Group**– Cllr Cooke
- I) **Flood Warden / Emergency Planning** – Cllr Boothman & Mr Fitzpatrick
- J) **Litter Management** - Cllr Boothman
- K) **Church Green Bench Replacement** – Cllr Willis / Cook
- L) **Ultrafast Broadband in the Village**

BUSINESS ITEMS FOR DECISION MAKING: -----

24 – FINANCE: (5 Minutes)

A) Payments:

1. Beckington PC – Software Subscription - £17.00
2. Beckington PC – Toner & Paper - £34.94
3. S. Pritchard – WFHA - £52.00
4. J. Fenton – Church Booklets - £90.00

B) To receive bank reconciliation, payments to date and spend against budget to date.

C) Contribution towards Clerk's equipment:

To resolve if to contribute toward the cost of the Clerks new desk chair (Circa £20).

25 - Planning & Tree Applications:

To receive and resolve upon any local tree & planning applications made to Wiltshire Council:

Application Ref: 20/05662/TCA

Application for Work to Trees in a Cons Area

Proposal:- Fell Cedar Tree

At: Hironnelle, Swallowcliffe, Salisbury, Wiltshire, SP3 5NX

~ THE COUNCIL RESERVES THE RIGHT TO CONSIDER ANY SUCH APPLICATIONS RECEIVED BY THE DAY OF THIS MEETING BUT NOT LISTED ABOVE ~

26 – Road Names in the Parish:

The Council has received a request to name a road in the Village. The Clerk is attempting to establish if the road is already named and if Wiltshire Council think that naming roads is a useful thing to do or not.

27- 2021/2022 Projects & Budget:

To consider projects and budget lines for 2021/22 municipal year. Could include:

- o **Maintenance Budget Line**
- o **Contingency Budget Line** (email from WC re their budget / reserves)

28 – Higgins Lane Reinstatement:

To agree to report Higgins Lane to Wiltshire Council, so that the landowners are identified and contacted to be asked to clear back the overhanging trees.

29 – New Financial Regulations:

To adopt new financial regulation for the Council, based on the 2019 model NALC document. Members need to confirm amounts highlighted in yellow.

30 – Village Phone Box Consultation:

BT is once again looking at all the low use unused phones boxes in Wiltshire and once again has earmarked the Swallowcliffe phone box for removal. Wiltshire Council will now consult the affected parishes (same process as the last two times), Members are asked to agree on a response to Wiltshire Council

*Next meeting:
Thursday 15th October 2020*